

Lawrence County School District

Parent/Student Handbook

Monticello Elementary School
New Hebron Attendance Center
Rod Paige Middle School
Topeka Tilton Attendance Center
Lawrence County High School
Lawrence County Technology &
Career Center

2023-2024

www.lawcosd.org



Vision

The vision of the LCSD is to become an “A” district, while striving for each individual to reach his/her greatest potential.

Mission

The mission of the LCSD is to include all stakeholders in being intentional and purposeful about the education provided to our students. We will provide an education of the highest quality that will prepare and equip all students to compete in our global society.

Every pupil of the district will have equal educational opportunities regardless of national origin, race, color, creed, sex, disability, religion or marital status. No student shall be excluded on such basis from participating in or having access to any course offerings, athletics, counseling, employment assistance, and extra-curricular activities. As provided under Title IX of the Education Amendments of 1972, no person in the U.S. shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving federal financial assistance. (Policy JAA) Title IX and Section 504 Coordinator, Ms. Lakesia Bryant can be reached at (601) 587-3010 or by mail at 346 Thomas E. Jolly Drive, Monticello, MS 39654. .

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Section I. District Directory Information

Lawrence County School District
346 Thomas E. Jolly Drive
Monticello, MS 39654-9301

Telephone: (601) 587-2506
Fax: (601) 587-2221
www.lawcosd.org

Superintendent of Education
Mr. John Daley

Board of Education

Mrs. Ashton Watts
District 1, Secretary

Mr. Murphy Peyton
District 2, Member

Mr. Dan Stuckey
District 3, Vice-President

Mrs. Mildred Harvey
District 4, Member

Dr. Wesley Bridges
District 5, President

School Directory

Rod Paige Middle School

Grades 6-8
Mrs. Cassie Bridges, Principal
1570 West Broad Street
Monticello, MS 39654
Phone: (601) 587-2128
Fax: (601) 587-7178

Monticello Elementary School

Grades K-5
Dr. Larenda Harrison, Principal
957 West McPherson Dr.
Monticello, MS 39654
Phone: (601) 587-7609
Fax: (601) 587-4167

Lawrence County High School

Grades 9-12
Mrs. Tawanna Thornton, Principal
713 Thomas E. Jolly Drive
Monticello, MS 39654
Phone: (601) 587-4910
Fax: (601) 587-5001

Lawrence County Technology & Career Center

Dr. Jeff Quin, Director
686 Smith Lane
Monticello, MS 39654
Phone: (601) 587-9346
Fax: (601) 587-2980

New Hebron Attendance Center

Grades K-8
Mrs. Tiffany James, Principal
120 Golden Bear Lane
New Hebron, MS 39140
Phone: (601) 694-2151
Fax: (601) 694-2799

Topeka Tilton Attendance Center

Grades K-8
Mr. Al Felder, Principal
853 Hwy 27
Monticello, MS 39654
Phone: (601) 587-4895
Fax: (601) 587-2367



Section II. 2023-24 School Calendar

July 24-27	Professional Development—No Students
July 28	1 st Day for Students
September 4	Labor Day Holiday
September 29	End 1 st Term
October 2-6	Fall Break
October 9	Begin 2 nd Term
November 20-24	Thanksgiving Holidays
December 15	End 2nd Term--60% Day
December 18-January 3	Christmas Holidays for Students
January 3	Professional Development—No Students
January 4	Return to School—Begin 3 rd Term
January 15	Martin Luther King, Jr. Day Holiday
February 19	President's Day Holiday
March 8	End 3 rd Term
March 11-15	Spring Break
March 18	Begin 4 th Term
March 29 & April 1	Easter Holidays
May 16	Graduation
May 21	End 4 th Term—60% Day
May 22-23	Professional Development—No Students

Grade Reporting Periods

Term	Date	Progress Report	Report Card Distribution
1	July 28-September 29	August 31	October 19
2	October 9-December 15	November 2	January 11
3	January 4-March 8	February 8	March 28
4	March 18-May 21	April 18	May 28 (Report Cards Mailed)



Section III. Student Information

Enrollment

(District Policies JBB, JBC, and JGCB)

In order for a child to enroll in the Lawrence County School District, the student's parents/guardians must provide the information listed below. Upon receipt of this information, the school administration will make the appropriate classroom assignment.

1. Annually: Two proofs of the child's residence in accordance with Residency Verification Policy and state law. (State Board of Education Policy Chapter 68, Rule 68.1)
2. Annually: A student not living with a parent must present official documentation as to guardianship status. (MS Code 37-15-11)
3. A **CERTIFIED** birth certificate for the child or other approved evidence of age. (MS Code 37-15-1)
4. A proper immunization report issued through the family physician or through the health department. (MS Code 41-23-37)

Verification of Student Residency Required

(District Policy JBC)

The definition of student residence for school attendance purposes is that the student physically resides full time, weekdays/nights and weekends, at a place of abode located within the limits of the school district.

The Lawrence County School District must verify residence on each student to be enrolled. **All residency documentation must be accurate and two proofs of residence are required. These proofs must be dated within the past 30 days of enrollment/registration. Documentation with only a post office box as an address will not be accepted.**

Documentation accepted include the following:

1. Filed homestead exemption form
2. Mortgage documents or property deed
3. Apartment or home lease
4. Utility bills (power, gas, water, cable/satellite, and phone)
5. Affidavit* and/or personal visit by a designated school district official
6. Certified copy of filed petition for guardianship if pending and final decree when granted

*An affidavit requires two (2) current proofs of residency.

Emergency Contact Information

The importance of emergency information for each student cannot be over-emphasized. The school must have accurate access to a student's home address, names of responsible parties, and telephone numbers where those parties may be reached at any time when the student is at school. The phone number given at the beginning of each year is the number used in the Emergency Calling System. **Parents must notify the school when there is a change of address or any change in the above-stated information.**



Mississippi Compulsory School Attendance Law

(District Policy JBA)

“Compulsory-school-age child” means a child who has attained or will attain the age of six (6) years on or before September 1 of the calendar year and who has not attained the age of seventeen (17) years on or before September 1 of the calendar year; and shall include any child who has attained or will attain the age of five (5) years on or before September 1 and has enrolled in a full-day public school kindergarten program. If a compulsory-school-age child has not been enrolled in school within fifteen (15) calendar days after the first day of the school year or if a child has accumulated five (5) unlawful absences during the school year, the superintendent shall or his designee, within two (2) school days or within five (5) calendar days, whichever is less, report, on the form provided by the State Department of Education, the absences to the school attendance officer. The superintendent, or his designee, shall report any student suspensions or student expulsions to the school attendance officer when they occur. (MS Code 37-13-91)

Student Withdrawal Procedures

When a student transfers from the district, **he/she must properly withdraw from the school he/she is leaving.** Withdrawal shall be processed through the principal’s office, and all devices, books, fines, or other obligations that the student has with the school he/she is leaving must be cleared before the student will be considered properly withdrawn.

Parents must indicate where the student is transferring for state coding purposes.

Transfer Student from Accredited School or Program

(District Policy JBCD)

- The enrolling school will request records for the transfer student.
- Transfer students are not to consider themselves officially enrolled until all records are complete and on file.
- A transfer student may be classified and register for classes if he/she brings proof of withdrawal from previous school and a last report card or an unofficial copy of his/her records, but the enrolling school reserves the right to change the student’s classification and class schedule if the previous school’s records indicate that a mistake was made.
- Proof of residence in Lawrence County is required.
- All students seeking to transfer from any school, public, private or homeschool, within or outside of the boundaries of the State of Mississippi, to a public school within the Lawrence County School District **may** be required to take a test to determine the grade and class to which the pupil shall be assigned at the time of public transfer.
- The Lawrence County School District (LCSD) does not accept students who have been expelled from another school/school district until such time as the expulsion period assigned by the other school/school district has ended.
- Any student transferring into the LCSD who was in an alternative school program in the transferring district will automatically be placed in an alternative program



until such time as LCSD personnel can make a decision as to proper placement.
(MS Code 37-15-33)

Transfer Student from a Non-Accredited School or Program

(District Policy JBAB)

- All students seeking to transfer from any non-accredited school, within or outside of the boundaries of the State of Mississippi, to a public school within the state are required to take a test to determine the grade and class to which the pupil shall be assigned at the time of pupil transfer.
- The administrative head or designee of each public school shall administer the test or tests to such pupil or pupils as shall apply for transfer to such public school. Such test or tests shall be administered within thirty (30) days after the filing of such application for transfer. Notice of the giving of such test shall be given the applicant not less than five (5) days prior to the date of the administration of such test.
- No transfer of a pupil shall be effected until the test has been given and the pupil is assigned according to the grade and class for which the test shows he/she is best suited.
- No pupil shall be assigned to a grade and class more than three (3) grades above or below the grade or class that the pupil would have been assigned to had the pupil remained in the school from which the transfer is being made.
- Pending the administration of the test herein provided for and its grading and an assignment based thereon, the Superintendent of the Lawrence County School District or the school principal may assign the pupil temporarily to a grade and class comparable to that in which the pupil would have been had the pupil continued in the school or program from which the transfer is being made.
(MS Code 37-15-33)

Admittance after Absence

(District Policy JBD)

When a student returns from an absence of one or more days, he/she must submit **within five (5) school days of the absence**, a physician's return to work/school form or a **written** excuse from his/her parent or guardian to the school's office stating the reason for the absence. He/She will then be issued an admittance slip to class. Written parent notes will be accepted for **emergency situations** for up to five (5) days of absence to school per school year. Written documentation for an absence to school must be presented to the office.

The excuse shall contain the date written, the date(s) of the absence, and the cause of absence, the parent/legal guardian's signature and a phone number for verification purposes. A medical excuse may be required at the discretion of school personnel. MS Code 37-13-91 (4) provides that a compulsory-school-age child who is absent more than 37% of the student's instructional day must be considered absent the entire day.



Excuses for Absence

(District Policy JBA)

Each of the following shall constitute a valid excuse for temporary nonattendance, provided satisfactory evidence of the excuse is provided.

1. Attendance at an authorized school activity with the prior approval of the superintendent of the school district or his designee.
2. Illness or injury which prevents the student from being physically able to attend school.
3. When isolation is ordered by the State or County Board of Health or appropriate school official.
4. Death or serious illness of an immediate family member (children, spouse, grandparents, parents, brothers, sisters, stepbrothers and stepsisters).
5. A medical or dental appointment with prior approval of the superintendent or his designee, except in the case of emergency.
6. Attendance at the proceedings of a court or an administrative tribunal if the student is a party to the action or under subpoena as a witness.
7. Observance of a religious event, with the prior approval of the superintendent or his designee. (Approval should not be withheld unless, in the professional judgement of the superintendent or his designee, the extent of the absence would adversely affect the student's education.)
8. Participation in a valid educational opportunity, such as travel including vacations or other family travel, with the prior approval of the superintendent or his designee. (Approval shall be based on the professional judgement of the superintendent or his designee but shall not be withheld unless the extent of the absence would adversely affect the student's education.)
9. Other conditions sufficient to warrant nonattendance, with prior approval of the superintendent or his designee. However, no absences shall be excused when any student suspensions or expulsions circumvent the intent and spirit of the compulsory attendance law. (MS Code 37-13-91 (4))
10. Attendance in official organized events sponsored by the 4-H or Future Farmers of America (FFA). The excuse for the 4-H or FFA event must be provided in writing to the appropriate school superintendent by the Extension Agent or High School Agricultural Instructor/FFA Advisor.
11. Officially being employed to serve as a page at the State Capitol for the Mississippi House of Representatives or Senate.

Pre-approved Absences for Extended Days

If parents know their child will be absent from school for more than four (4) consecutive days, the parent needs to have the absences pre-approved by the school principal.

This procedure helps to insure the student does not miss valuable material because of unexcused absences. The pre-approval process requires:

- (a) Parent will submit in writing a request for pre-approval.
- (b) The written request must be submitted at least ten (10) days prior to the absence.
- (c) The written request **MUST** include the educational value of the trip.



- (d) All work missed while gone on the trip must be made up within five (5) school days of the student's return to school. It is the student's responsibility to ask his/her teacher for all missed work.

Unexcused Absences to School—Truancy

(District Policy JBAC)

A "truant" is a student who is absent without a valid excuse as identified in District Policy JBA. "Truancy" also includes absence without permission from any class, study hall or school-related activity for which a student is scheduled during the school day. After the first five (5) unexcused absences, the school district shall report the absences to the school attendance officer. The district shall report any student suspensions or student expulsions to the school attendance officer when they occur.

(MS Code 37-13-91 (6))

Make-Up Work

(District Policy JBD)

It is the student's responsibility upon return to school to request of teachers a list of all work assignments missed during the absence. Work shall be made up based upon a "Day for Day" rate. For example, if a student is absent 3 days, he/she will have 3 days to make up missed assignments upon returning to school. However, if the length of absences is ten (10) or more consecutive days, a conference among the principal, teacher(s), and parent is required to determine a reasonable length of time for the student to make-up missed assignments. Assignments may be given prior to the child's return to school if the absence is an extended one or in other special circumstances as determined appropriate by the principal.

Tardies

Excuses for Tardies - doctor appointment, funeral, dentist appointment, orthodontist appointment, hospitalization, illness of immediate family member, court appointment, quarantine, school related functions. This is not an all-inclusive list.

Parents of students in grades K-12 must come into office and sign student in and present excuse. Five (5) parent written notes per school year can be accepted for emergency situations for tardies to school. Written documentation for each tardy to school must be presented to the school office upon arrival to school.

Unexcused Tardies

Unexcused tardies to school and/or class may result in detention or other disciplinary action.



Check-outs

(District Policy JGFC)

MS Code 37-13-91 (4) provides that a compulsory-school-age child who is absent more than 37% of the instructional day must be considered absent the entire day.

The school district recognizes there are occasions when a student must leave school before the end of the school day. To expedite student check-out procedures, it is critical to keep your family contact information current, **especially telephone numbers**. Notify your child's school **every time** there is a change in family contact information phone numbers. **An up-to-date list of friends and family members who are authorized to check-out/pick-up your child, with their current telephone number(s) should be included in this updated information.**

Photo ID is required for student check-out.

Check-Out Procedures:

1. The parent, guardian, or designee must come to the office and personally sign the student out.
2. State issued photo identification must be presented for verification of parent, guardian, or designee.
3. Office personnel will verify that the check-out of student is allowed before student may leave the campus.
4. Students will not normally be checked out until the end of a regular class period. Only in dire emergencies will a student be permitted to leave during a regular class period. The school reserves the right to determine whether such an emergency exists.
5. Check-out notes will be accepted only if signed and dated by a parent, guardian, or designee, and only if such notes contain a current phone number for confirmation purposes. Depending on school procedures, students should bring check-out notes to the office before school or turn them in to their first period teacher.
6. If a student has a personal emergency or becomes ill during the school day, the school office personnel may call home for the student.
7. High School students who drive to and from school will follow the check-out guidelines set forth by the Lawrence County High School Administration.

K-12 Students will not be allowed to check out after 2:00 p.m. Monday-Friday without proper emergency documentation. The school reserves the right to determine whether such an emergency exists.

Complaint Resolution

(District Policy KL-R)

- Schools are under the direct supervision and control of the principal or director, who acts as final authority in all matters at the school. Parents/Guardians/Students who have complaints concerning a school decision or action should present their complaint **in writing to the principal**.
- Any parent further aggrieved may appeal **in writing to the District Superintendent**.



The complaint must be set forth in writing so that there is clarity in managing the grievance and so that an appropriate response may be given. In cases where a complaint is submitted, the appropriate administrator shall provide a response and document such response within five (5) working days.

- Any further aggrieved parent **may request to appear before the School Board.** This request may be made at the Central Office, 346 Thomas E. Jolly Drive, Monticello, Mississippi.

ActiveParent

ActiveParent is a secure, web-based portal that enables a parent to view his/her child's attendance records, discipline records, and grades from that child's school.

ActiveParent uses encryption to guarantee that the information between the school site and your computer cannot be compromised. Parents will only be able to view information that pertains to his/her child or children. Signup for this service can be done online at <http://ms3900.activeparent.net>.

School Status

School Status is used within the district to connect with parents/guardians through phone calls, texting and broadcasting creating a 1:1 direct line between the teacher and parent/guardian.

Administration of Medication to Students

(District Policies JGCD and JGCDA)

The Lawrence County School District shall permit students to use medication at school only under the contingency set forth in School Board Policy JGCD. Students will be allowed to possess and self-administer asthma and anaphylaxis medication as set forth by School Board Policy JGCDA. **Please contact the school office if there is a need for your child to receive medication at school.**

(MS Code 37-11-71)

Communicable Disease

A child with a communicable disease will be excluded from school for a required number of days or until cleared by a health agency. Parents must secure a release from the local health agency or their family physician prior to returning to school.

Minimum Time before Returning to School

- *Pink Eye (Conjunctivitis)* - 24 hours after the treatment has begun.
- *Measles* - 7 days minimum from appearance of rash and fever free.
- *Meningitis* – upon release from health agency or physician.
- *Mumps* - 9 days after onset of swelling or until swelling of salivary glands has subsided.
- *Strep Throat* (Streptococcal infection) –fever free for 24 hours WITHOUT use of medication
- *Scabies (itch mite)* - 24 hours after beginning a prescribed treatment.
- *Lice (Pediculosis)* - After treatment with an approved louse killing product for



removal of nits (eggs) from the hair. **The student must be nit free.** After the third recurrence of head lice, the Health Department and the Department of Human Services will be notified. (*District Policy JGCC*) When evidence of lice/nits is found, the parent will be called to pick up the child immediately. (MS Code 41-79-21)

- *Chicken Pox* - 7 day minimum from appearance of blisters.
- *Ringworm* - Evidence of medication and continuous treatment.
- *Impetigo* – 24 hours after treatment has started. Lesions should be covered.
- *Fever* (temperature exceeding normal levels (98.6F) orally)— fever free for 24 hours WITHOUT use of medication
- *COVID-19*—District will follow CDC and MSDH guidance. (District Policies JGAA, JGA, JGCC)

Visitors to the Schools

(*District Policy KM*)

- **All visitors to any school campus must enter through the front doors and check in at the office. Visitors must sign-in and submit a valid photo ID (driver's license or other state issued photo ID) or car keys. Item submitted will be returned to the visitor upon his/her check-out from the school office.**
- Parents and school patrons are encouraged to visit the schools; however, such visitation must be appropriate and properly scheduled. Due to the principal's role as instructional leader, make an appointment prior to your visit by calling the school's office.

Parent/Teacher Conferences

- Teachers are allocated certain times to meet with parents. Parents should contact the school's office to schedule a conference with a teacher.
- When a parent is contacted by a teacher for a conference pertaining to academic or discipline concerns, it is the parent's responsibility to attend the conference in order to benefit the child's progress. (MS Code 37-11-53)



Food Service Information

Cafeteria Prices

Breakfast

Full price for student	\$ 1.75
Reduced price for student	\$.30
Adults	\$ 3.00
Other:	Milk \$0.50, Water \$ 1.00

Lunch

Full price for students	\$ 2.75
Reduced price for students	\$.40
Adults	\$ 4.50
Other:	Milk \$0.50, Water \$ 1.00

All prices are subject to change.

Free & Reduced Meal Applications

All schools participating in the National School Lunch and/or Breakfast program are required to serve free and reduced price meals to students of families whom, based on a current meal application, have an income that is at or below the current eligibility income scale for free and reduced price meals. Meal applications may be picked up at any Lawrence County School, the district office, or school/district website.

Current Meal Applications: In order for the LCSD to provide students with meal benefits for the 2023-24 school year, parents must complete and sign a 2023-24 application for meal benefits. A new application must be filled out every year. Return only ONE application per family. It is best to return the application to your youngest child's school. **Be advised failure to complete the Case Number, Household Names, Earnings from Work, Last Four of Social Security Number, Address, Signature, Date and/or Phone Number on the meal application will lead to a delay in processing the application.**

Returning students who qualified for meal benefits (*free or reduced*) last school year can eat on the same meal status for the 2023-24 school year until September 8, 2023. Students who have not returned an application and had it processed by September 8, 2023, will have to pay full price for meals. Federal law does not allow a federally funded program to accrue debt; therefore, a **Student Charged Meals Policy** will be enforced. Please make sure your student brings a lunch or has lunch money daily.

New students must pay for meals until approval notification is received from the Lawrence County School District's (LCSD) Child Nutrition Office. LCSD is not allowed to accept lunch status information from another school district. Federal law does not allow a federally funded program to accrue debt; therefore, a student charged meal policy will be enforced. Please make sure these students bring a lunch and/or have lunch money daily.

Incomplete, illegible, or incorrect applications cannot be processed; therefore, any students listed on the application will have to pay full price for meals until a proper application is processed. Incomplete, illegible, or incorrect applications are returned to the parent if possible. Federal law does not allow a federally funded program to accrue debt; therefore, a student charged meal policy will be enforced. Please make sure these students bring a lunch and/or have lunch money daily.



Advanced Payments for breakfast, lunch and extra sales (juice and water) may be made for the week, month, or year. Parents may pay for student meals on-line at www.myschoolbucks.com. Parents are encouraged to pay in advance to decrease the risk of students losing their lunch money. Advance payment will be accepted daily. My School Bucks gives you 24/7 access to:

- Student cafeteria balances and purchase history
- Prepayments for breakfast/lunch, with auto pay capability
- Low balance e-mail reminder
- Other fees and activities

Payment for meals cannot be combined with other school expenses (computer fees, club fees, etc.).

Payments may also be made by cash or check for meals, including breakfast and lunch, and extra sale items sold in the cafeteria. Checks are accepted for the amount of food service purchases only. Payments for meals cannot be combined with other school expenses, such as school pictures, etc. Meal Payment envelopes can be obtained from your child's school. Inquiries regarding student account balances shall be made to the cafeteria manager. It is the parent's responsibility to track his/her child's nutrition account. Account balances, positive or negative, roll over at the end of the school year to the upcoming school year.

Students are NOT allowed to charge any supplemental sale items (ice cream, juice, etc.).

Students have limited charge privileges. They are allowed to charge for the day and repay the loan the following day. Parents will be contacted, if necessary, when the student borrows money excessively. If the balance reaches \$25, parents/guardians must contact the Child Nutrition Director to make arrangements to clear the balance. Failure to communicate with the Child Nutrition Director could lead to loss of student privileges.

Food Delivery and Beverage Guidelines

LCSD Food Service prepares healthy meals designed for the needs of school-aged children as required by the United States Department of Agriculture, National School Lunch Program. Regulations governing the federal breakfast and lunch program permit substitutions for children with special needs. A statement from a recognized medical authority supporting the student's need and prescribed substitution shall be submitted to the Child Nutrition Manager. Canned or bottled drinks may not be brought into the cafeteria without the label being removed or covered with aluminum foil. Students will NOT be allowed to bring "fast food" beverage cups or food containers/packaging into the cafeteria. State, federal, and local competitive guidelines prohibits the sale or delivery on campus of any food including snacks for one (1) hour prior to or during the regular school meal schedule. This includes sales by clubs or organizations on campus.

If a student forgets his/her lunch, the lunch should be delivered by the student's parent/guardian to the school office in a plain brown bag or other food container (not fast food packaging). Lunches brought to the school will only be



accepted from the student's parent/guardian or those listed on the student's contact list. While every effort will be made to deliver the meal if these procedures are followed, delivery cannot be guaranteed. Deliveries in fast-food packaging or outside the stated lunch hours may be refused.

Use of School Office Telephones

School office phones are business phones. Students will not be allowed to use school office phones except in case of an emergency and only with permission and supervision. **Office personnel will not take personal messages for students nor will students be called out of class to receive phone calls.** In case of verified family emergencies, the student will be notified by a school administrator or designee.

NO Balloon and Floral Deliveries for Students

Students in the LCSD can no longer receive birthday or holiday deliveries at school including but not limited to balloon and floral deliveries.

Lost/Stolen Items

Students are expected to care for their own possessions and to keep up with personal belongings. **The school district will not be responsible for loss, theft, or damage to personal belongings.**



School Day Schedule

The following school day times are followed at the schools in the school district in accordance with the varying class schedules and bus route plans for the schools. Note: A bus rider's school day begins and ends when he/she is riding the bus to and from school.

School schedules are subject to change to accommodate changes to the transportation system, inclement weather, etc.

School Name	Monday-Friday	Monday-Friday	Early Release Wednesdays
Rod Paige Middle School	7:45	3:00	1:30
Monticello Elementary	7:45	3:00	1:30
New Hebron Attendance Center	7:45	3:00	1:30
Topeka Tilton Attendance Center	7:45	3:00	1:30
Lawrence County High	7:45	3:10	1:30

Bad/Inclement Weather Procedures

(District Policy EBBD)

During a crisis situation, the safety of our students is our first priority. The Lawrence County School District will provide information and updates to our parents and community as soon as possible.

- All schools in the Lawrence County School District are equipped with the proper resources to monitor inclement weather conditions.
- In the event of inclement weather during the school day, all children are secured in the safest manner possible at each school site.
- If it is necessary to release students before the end of the regular school day, parents will be notified by the Superintendent of Education or designee through the district's Emergency Calling System, district website, other social media outlets, local radio and television stations.
- In the event that inclement weather occurs at dismissal time, bus riders, car riders, and students driving their personal vehicles will not be dismissed. Parents who wish to pick up their children may do so, by checking them out through the school office. The LCSD discourages this practice for the safety of the children as well as their parents.
- In the event that inclement weather is predicted, the decision to cancel school, transition to virtual instruction or have a delayed start time for the day will be determined by the Superintendent of Education. The cancelation of school, transition to virtual instruction or the delayed start time will be announced through the district's Emergency Calling System, district website, other social media outlets, local radio and television stations. Delayed start times will only be used if district officials feel the roads will be clear later in the morning. While the start of school will be delayed, the school day will end at the regular time.
- While every effort to contact parents and guardians will be made, district and school administration will act in the best interest of our students in all weather related situations.



Emergency Drills

(District Policy EBBC)

Emergency drills are conducted periodically on each campus within the district. Emergency procedures, unique to each campus, are in place and the principal and all staff members are knowledgeable and trained in the implementation of all these procedures.

During a crisis situation, the safety of our students is our first priority. The Lawrence County School District will provide information and updates to our parents and community as soon as possible.

Parent Guide to School Crisis Planning

This information is intended to give you a better understanding of the safety procedures Lawrence County School District (LCSD) has in place in the event of an emergency or crisis situation. As parents/guardians you have entrusted your children to us for the better part of each working day. **It is important for you, as well as your children, to know what to do when the school is in a crisis.** By working together and following established procedures we have a much greater chance to keep everyone safe. Advance preparation is vital in maintaining a safe environment.

Learn More about Our Schools' Crisis Response Plan

- The district promotes taking appropriate measures to ensure the safety of all students and staff members.
- The district and each building have crisis response plans in place.
- The LCSD Crisis Response Plan, which is reviewed annually and updated, includes procedures for response to a variety of crisis incidents.

Preparation is Key to Safety

School district personnel and students will practice objective based drills associated with specific emergencies on a regular basis during the school year. These drills will include:

- Evacuation (Fire)
- Intruder (Lockdown)
- Tornado
- Bomb Search
- Earthquake
- Active Shooter

Drills are important to build confidence and trust, build in automatic responses, and to practice and learn. Talk with your child about the importance of drills.



Keep Your Family Emergency Information Current

Crisis and emergency situations can happen at any time so it is critical to keep your family contact information current, **especially telephone numbers**. Notify your child's school **every time** there is a change.

- **An up-to-date list of friends and family members who are authorized to pick-up your child, with their current telephone number(s) should be included in this information.** In an emergency evacuation, students will be released only to individuals on the authorized pick-up list. **Photo ID is required for student pick-up.**
- Emergency information should include any special needs or medications your child requires.

During a School Crisis/Emergency

In order for our crisis response plans to be effective, we must depend on the cooperation and assistance of many people, such as law enforcement and fire departments. We also depend upon the parents of our students to support our crisis response efforts. Your cooperation is vital to helping us protect the safety and welfare of all children and school employees. We ask parents to observe the following procedures during a crisis situation:

- Do not telephone the school or your child's cell-phone. We understand and respect your concern for your child, but it is essential that the telephone systems be available for emergency communications.
- Refer to the Lawrence County Sheriff Department's and Monticello Police Department's Facebook page for updates and posts regarding the crisis situation.
- Information may also be posted on the Lawrence County School District's website (www.lawcosd.org), social media, and/or via the automated callout system. These posts and callouts may be delayed until school administration has consulted with law enforcement to ensure that the crisis situation has been secured and no longer is a threat to the safety of students, faculty, and staff.
- Depending on the magnitude of the crisis, you can tune to local radio or TV stations for emergency announcements and status reports. You will also receive instructions on where you should go and how/when you may be able to pick up your child.
- Do not come to the school or evacuation location until you are instructed to do so. It may be necessary to keep the streets and parking lot clear for emergency vehicles. **If a building is in a lock down situation you will not be allowed to enter.**
- If evacuation is required, students may be transported to a location away from the school. You will be notified of the location through the district website or automated callout system.

An adult will always stay with your child until he/she can be picked up or be safely transported home.



Section IV. Instructional Management Plan

(District Policies ID, IDDJ—Observations/Screenings/Assessments, IHA—Grading System, IHE—Promotion and Retention, II—Testing Program)

- The Board believes that all students can learn and is committed to high levels of achievement for all students in the district.
- LCSD adheres to the State Accountability Standards, the Mississippi Curriculum Frameworks, and the Career and Technical Education curricula. Consequently, this district shall adhere to all of the standards, competencies, and objectives found therein.
- It shall be the policy of this district to ascertain the extent to which students master specific learner objectives and to use such information in instructional planning and decision making.
- Each teacher shall use formative and summative assessments, which are congruent with instructional activities to evaluate the level to which specified learner objectives have been attained by students.
- The instructional program management plan shall be reviewed annually for necessary revisions and approved as part of Lawrence County School District's Parent/Student Handbook.

Multi-Tiered System of Supports (Intervention Process)

(District Policy IEA)

Lawrence County School District ensures that the behavioral and academic needs of every student are met through an instructional model that is designed to address student learning with quality classroom instruction and opportunities for intervention. This multi-tiered system of supports consists of an instructional model that meets the needs of every student utilizing three tiers of instruction and intervention. This process will be evaluated and adjusted as needed to better serve the students of Lawrence County School District. For further information on this process, contact the school administrator.

If behavioral and/or academic strategies at Tiers 1 and 2 are unsuccessful, students must be referred to the Teacher Support Team (TST). The TST is the problem-solving unit responsible for interventions developed at Tier 3. Students will be referred to the TST for interventions as specified in Response to Intervention guidelines developed by MDE if any of the following events occur:

- Grades 1-3: A student has failed one (1) grade;
 - Grades 4-12: A student has failed two (2) grades; or,
 - A student failed either of the preceding two grades and has been suspended or expelled for more than twenty (20) days in the current school year.
 - A student scores at the lowest level on any part of the Grade 3 or Grade 7 statewide accountability assessment; or
 - A student is promoted from Grade 3 to Grade 4 under a good cause exemption of the Literacy-Based Promotion Act.
- (Mississippi State Board of Education's Policy 41.1 and District Policy IEA)



- Students in grades K-6 with an average of 70 or below in ELA and/or math at the end of each term
- Students in grades 7-8 in danger of retention each term
- Students in grades K-8 with three (3) major discipline referrals (as defined by the state)

Grades K-8 Instructional Plan

Grade Reporting Periods

Term	Date	Progress Report	Report Card Distribution
1	July 28-September 29	August 31	October 19
2	October 9-December 15	November 2	January 11
3	January 4-March 8	February 8	March 28
4	March 18-May 21	April 18	May 28 (Report Cards Mailed)

Academic Achievement Recognition

The following will be named at the end of each nine-week grading period:

- **Superintendent Scholar**—the student must have all “A’s” as the final nine-week average.
- **Principal Scholar**—the student must have only “A’s” and “B’s” as the final nine-week average.
- **Honor Roll**—the student must have all “B’s” as the final nine-week average.

Grades K-6

- The curriculum for grades K-6 will be based on the Mississippi College and Career Readiness Standards for English Language Arts (2016), for Mathematics (2016), for Science (2018), for Social Studies (2018), for Physical Education (2013-14), for Contemporary Health (2012) and for Computer Science (2021).
- Students in grades K-2 will be involved in hands-on learning experiences in a variety of teaching environments. Science, Social Studies, and Health will be taught through integration into other curricular areas. There will be a strong emphasis on written communication as a means of understanding and processing information. Phonics instruction will be included in grades K-2.
- In compliance with MS Code 37-173-15, LCSD will ensure that students will receive dyslexia screening in the spring of kindergarten and the fall of grade 1. (*District Policy IEBA*)
- Beginning the 2018-19 school year, 4th grade students must pass with proficiency a teacher-constructed test demonstrating competency in both **reading and writing cursive**.
- **According to the Literacy Based Promotion Act, beginning in the 2018-19 school year, if a student’s reading deficiency is not remedied by the end of the student’s Third-Grade year, as demonstrated by the student scoring**



above the lowest two achievement levels in reading (level 3 or higher) on the state annual ELA assessment (MAAP) or on an approved alternative standardized assessment for Third Grade, the student shall not be promoted to Fourth Grade.

Grade Reporting for Grades K-2

- Grading will be the traditional method of scoring on a 100% system based on class work, daily grades, tests, and other documentation of progress for English/Language Arts, Math, and PE.
- The grading scale is as follows:

A	90 - 100
B	80 - 89
C	70 - 79
D	65 - 69
F	64 and below
- Grade Percentages for grades will be 50% Test Grades (Weekly/Unit) and 50% Daily Grades

Promotion and Retention for Grades K-2

Grades of students with an average of 70 or below in reading and/or math at the end of each nine weeks will be reviewed by the Teacher Support Team as part of the Intervention Process as stated in *District Policy IEA*.

Grades K-2 promotion/retention will be determined by successful completion of English/Language Arts and Math before promotion to the next grade. A student in danger of retention shall be reviewed by the school Teacher Support Team. The team will examine grades, attendance, behavior, test scores, universal screening, and progress monitoring to determine if the student will be successful at the next grade level. Students with disabilities eligible for services under Individuals with Disabilities Education Act (IDEA) are expected to achieve the highest standards commensurate with their abilities in accordance with his/her Individualized Education Plan (IEP).

Grade Reporting for Grades 3-6

- Grading will be the traditional method of scoring on a 100% system based on class work, daily grades, tests, and other documentation of progress for English/Language Arts, Math, Science, Social Studies, PE, and /or other activity as determined by the school.
- The grading scale is as follows:

A	90 - 100
B	80 - 89
C	70 - 79
D	65 - 69
F	64 and below
- Grade Percentages for grades 3-6 will be 50% Test Grades (Weekly, Chapter, Unit), 25% Daily Grades, and 25% 9 weeks test grade.



Promotion and Retention for Grades 3-6

Grades of students with an average of 70 or below in English/Language Arts and/or math at the end of each nine weeks will be reviewed by the Teacher Support Team as part of the Intervention Process as stated in *District Policy IEA*.

Grades 3-6 promotion/retention will be determined by successful completion of English/Language Arts, Math, Science, and Social Studies before promotion to the next grade. A student in danger of retention shall be reviewed by the school Teacher Support Team. The team will examine grades, attendance, behavior, test scores, universal screening, and progress monitoring to determine if the student will be successful in the next grade. Students with disabilities eligible for services under Individuals with Disabilities Education Act (IDEA) are expected to achieve the highest standards commensurate with their abilities in accordance with his/her Individualized Education Plan (IEP).

The above criteria prohibits retention of students for extra-curricular purposes.

Literacy Based Promotion Act

(District Policy ICHI)

In compliance with the "Literacy Based Promotion Act," it is the intent of this school district to improve the reading skills of Kindergarten-Third Grade students so that every student completing the Third Grade is able to read at or above grade level. This district shall comply with all the requirements of the Act, including, but not limited to:

- Beginning in the 2018-2019 school year, a student must score above the lowest two (2) achievement levels in reading on the established state assessment for 3rd grade to be promoted to 4th grade.
- Social Promotion—a student may not be assigned a grade level based solely on age or any other factor that constitutes social promotion.
- Public School Requirements
 1. If a K-3 student has been identified with a substantial deficit in reading, the teacher will immediately, and with each quarterly progress report, notify parents or legal guardians of the following in writing: determination of a substantial deficit in reading; description of student services and supports presently provided; description of proposed supplemental instruction and support to remediate the student's deficit areas; strategies for parents to use to help students at home; notification that student will not be promoted to 4th grade if reading deficiency cannot be remediated by the end of 3rd grade; and provide intensive reading instruction and immediate intervention to each K-3 student who exhibits a substantial deficiency in reading at any time.
 2. The intensive reading instruction and intervention must be documented for each student Grades K-3 in an individual reading plan, including, at a minimum, the following: the student's specific, diagnosed reading skill deficiencies as determined (or identified) by diagnostic assessment data; the goals and benchmarks for growth; how progress will be monitored and evaluated; the type of additional instruction services and



interventions the student will receive; the research-based reading instructional programming the teacher will use to provide reading instruction, addressing the areas of phonemic awareness, phonics, fluency, vocabulary and comprehension; the strategies the student's parent is encouraged to use in assisting the student to achieve reading competency; and, any additional services the teacher deems available and appropriate to accelerate the student's reading skill development.

- Good Cause Exemptions—a third grade student who fails to meet the academic requirements for promotion to the 4th grade may be promoted for good cause:
 1. Limited English Proficient students who have had less than two (2) years of instruction in English Language Learner program.
 2. Students with disabilities whose Individualized Education Program (IEP) indicates that participation in the statewide accountability assessment program is not appropriate, as authorized under state law.
 3. Students with a disability who participate in the state annual accountability assessment and who have an IEP or Section 504 plan that reflects that the student has received intense remediation in reading **or** was previously retained in Kindergarten or First, Second, or Third grade.
 4. Students who demonstrate an acceptable level of reading proficiency on an alternative assessment approved by the State Board of Education. This alternative assessment gives students two opportunities to re-test before the next school year begins.
 5. Students who have received intensive intervention for two (2) or more years but still demonstrate a deficiency in reading, and who previously were retained in Kindergarten or First, Second or Third Grade for a total of two (2) years and have not met exceptional education criteria.

Grades 7-8

- The curriculum for grades 7-8 will be based on the Mississippi College and Career Readiness Standards for English Language Arts (2016), for Mathematics (2016), for Science (2018), for Social Studies (2018), for Physical Education (2013), for Contemporary Health (2012), and for Business and Technology Framework (2014).
- The following subjects may be taught in grades 7-8:

CCR Math Grade 7	7 or 8 Science
*CCR Math Grade 8 (1 Carnegie Unit)	7 or 8 Health
English/Language Arts Grade 7	7 or 8 PE
English/Language Arts Grade 8	7 Compacted US History-Exploration through Reconstruction
*7 th Cyber Foundations (1 Carnegie Unit)	*8 MS Studies (½ Carnegie Unit)
*8 th STEM/Cyber Foundations (1 Carnegie Unit)	*8 Intro. To World Geography (½ Carnegie Unit)

Students will receive *Carnegie units of credit for successful completion of creditbearing courses.



Grade Reporting for grades 7-8

- Grading will be the traditional method of scoring on a 100% system based on class work, daily grades, tests, and other documentation of progress.
- The grading scale is as follows:

A	90 - 100
B	80 - 89
C	70 - 79
D	65 - 69
F	64 and below
- Grade Percentages for grades 6-8 will be 50% Test Grades (Weekly, Chapter, Unit), 25% Daily Grades, and 25% 9 weeks test grade.

Promotion/Retention 7-8

In order to be promoted, students must pass English/Language Arts, Math, Science, and Social Studies. A student in danger of retention shall be reviewed by the school Teacher Support Team each 9 weeks. The Team will examine grades, attendance, behavior, test scores, universal screening, and progress monitoring to determine if the student will be successful in the next grade. Students with disabilities eligible for services under Individuals with Disabilities Education Act (IDEA) are expected to achieve the highest standards commensurable with their abilities in accordance with his/her Individualized Education Plan (IEP).

The above criteria prohibits retention of students for extra-curricular purposes.

Eligibility Requirements for Extra-Curricular Activities in grades 7 and 8

Students who wish to participate in extra-curricular activities should maintain a 2.0 or "C" cumulative average each semester in the core subjects of English/Language Arts, Math, Science, and Social Studies. Students who fail to maintain this average may not be eligible to participate in any of the extra-curricular activities offered at the 7th and 8th grade levels. Special education students participating in extra-curricular activities must maintain passing grades according to their Individual Education Program.



Section V. Grades 9-12 Instructional Plan

Lawrence County High School Daily Bell Schedule

7:20	Enter Building & Breakfast
7:50	TARDY BELL (in seat, ready to work in 1 st block)
7:50-7:53	Announcements
7:53-9:31	1 st Block
9:34-11:12	2 nd Block
11:12-11:27	Break (homeroom, club meetings, SEL, etc.)
11:30-1:28	3 rd Block and Lunch
1:31-3:09	4 th Block
3:09-3:10	Announcements & Dismissal

Early Release Days

7:20	Enter Building & Breakfast
7:50	TARDY BELL (in seat, ready to work in 1 st block)
7:50-7:53	Announcements
7:53-9:09	1 st Block
9:12-10:28	2 nd Block
10:31-12:07	3 rd Block and Lunch
12:10-1:26	4 th Block
1:26-1:30	Announcements & Dismissal

Enrollment

Students who are entering Lawrence County High School for the first time must present evidence of residency within the district in order to be enrolled. Permanent records of work previously completed at other schools must be on file in the Counseling Center prior to final enrollment. This includes a withdrawal form from the previous school and an original Mississippi immunization form 121.

Scheduling

In the spring of each year, students enrolled at LCHS, or in the eighth grade at one of the junior high schools in Lawrence County, will be provided course selection forms for the following year. These forms will reflect the courses, which are, appropriate to, and may be taken at, the grade level in which the student will be classified in the fall semester.

Core courses required for graduation should be scheduled first, and then any electives which might be of special interest to the student will be added.

The Administration of Lawrence County High School reserves the right to schedule students in sections, or to alter schedules, as may be deemed necessary. While student requests will be honored whenever possible, a student may not be assigned to every class at the time he/she might prefer. Student athletes, band members, JROTC cadets are scheduled through the Head Coach/Athletic Director/Sponsor and can be



subject to change.

Schedule Changes

Since LCHS is on a 4X4-block schedule, it is important that students select courses very carefully. Schedule changes will only be made as necessary because of administrative error or extenuating circumstances. All schedule change requests must have administrative approval.

The procedure for students requesting changes to their schedule is as follows:

1. Obtain a schedule change request form from teacher or counselor's office.
2. List class or classes to change along with reason. (No reason, No change)
3. Parents MUST sign the schedule change form; however, administration reserves the right to change a student's schedule when necessary.
4. Bring change form to school and turn in to designated person(s).

Schedule change requests for terms 1 and 3 will only be taken the first 3 days of each semester. Schedule change requests for terms 2 and 4 will only be taken the first day of the nine weeks. Other schedule changes may be made at the discretion of administration.

Curriculum

(District Policies ICF and IHF)

Lawrence County High School offers the required number of courses and graduation requirements set forth by the Mississippi Department of Education as noted in the *Mississippi Public School Accountability Standards* and as approved by the Lawrence County School Board. The curriculum for each course will be based on the College and Career Readiness Standards for Language Arts, Math, Science, Social Studies, or the MS Curriculum Frameworks for that particular course. Career and Technical Curriculum follows the standards set forth by the Research Curriculum Unit (RCU).

Any student who completes the minimum graduation requirements and has met the requirements for each of the required high school assessments is eligible to receive a high school diploma.

Multi-Tiered System of Supports (Intervention Process)

(District Policy IEA)

Lawrence County School District ensures that the behavioral and academic needs of every student are met through an instructional model that is designed to address student learning with quality classroom instruction and opportunities for intervention. This multi-tiered system of supports consists of an instructional model that meets the needs of every student utilizing three tiers of instruction and intervention. This process will be evaluated and adjusted as needed to better serve the students of Lawrence County School District. For further information on this process, contact the school administrator.

Students K-8 with three (3) class III or higher discipline referrals will have his/her discipline file reviewed by the TST committee to determine the need for possible



behavior interventions or alternative programming.

Course Credit

Each student graduating from a secondary school in an accredited school district will have earned the required Carnegie units. Credits are measured in Carnegie units. A course, which meets for one class period per day for a full semester, is assigned one Carnegie unit. Carnegie units assigned to Vocational/Technical courses will depend on the time spent and other requirements of the course. Activities, such as PE, may or may not be assigned a full Carnegie unit credit. Courses completed in one nine week term will be assigned $\frac{1}{2}$ Carnegie unit.

In order to receive credit, a student must have a grade of 65 or above for the course.



COURSES OFFERED AT LCHS AND CREDIT FOR EACH COURSE
NOTE: Dual Credit Courses offered are subject to change based on availability.

Credits	ENGLISH	Credits	MATHEMATICS
1	English I or English I Honors	1	Algebra I
1	English II or English II Honors	1	Geometry or Geometry Honors
1	English III or AP English	1	Algebra II or Algebra II Honors
1	English IV or English IV Honors	1	Essentials for College Math (seniors only)
1	Essentials for College Literacy (seniors only)	1	College Algebra (Dual Credit)
ENGLISH ELECTIVES		MATH ELECTIVES	
.5	Creative Writing	1	Algebra III
.5	Mississippi Writers	1	AP Calculus
1	Technical & Workplace Writing	1	Foundations of Algebra
1	Oral Communications	1	Compensatory Math
1	Print Journalism	SOCIAL STUDIES	
1	Compensatory English/Reading	1	World History or AP World History
SCIENCE		1	US History or US History Honors
1	Biology I or Biology I Honors	.5	Mississippi Studies
1	Physical Science	.5	World Geography
1	Chemistry I	.5	Government
1	Physics	.5	AP Government
SCIENCE ELECTIVES		.5	Economics
1	Foundations of Biology	.5	AP Microeconomics
1	AP Biology	SOCIAL STUDIES ELECTIVES	
1	Earth Science	.5	American Democracy
1	Physical Science	.5	Humanities
1	Human Anatomy & Physiology	.5	Psychology
.5	Genetics	.5	Sociology
.5	Zoology I	.5	Law Related Education
.5	Zoology II	.5	Minority Studies
.5	Geology	.5	Multi-Cultural Studies
THE ARTS		CAREER AND TECHNICAL	
1	General Music	2	Construction Core—Carpentry (year 1)
1	Concert Band	2	Carpentry (year 2)
1	Field Band	2	Business, Marketing, and Finance I
1	Ensemble	2	Business, Marketing, and Finance II
1	Theatre-Oral Interpretation	2	Law and Public Safety I
1	Theatre-Dramatic Criticism Performance	2	Law and Public Safety II
HEALTH/PE		2	Metal Fabrication I
.5	Contemporary Health	2	Metal Fabrication II
.5	Physical Education (PE)	2	Health Science Core I
1	Sports (PE)	2	Health Care and Clinical Services
FOREIGN LANGUAGE		2	Educator Preparation I
1	Spanish I	2	Educator Preparation II
1	Spanish II	1	Principles of Agriculture Science
TECHNOLOGY		2/2.5	Agriculture and Natural Resources I
1	AP Computer Science	2/2.5	Agriculture and Natural Resources II
OTHER ELECTIVES		1 or 2	Work Based Learning
1	College and Career Readiness (Required)	1	Exploring Computer Science
.5	Personal Finance		
1	JROTC I-IV		
1	Learning Strategies		



Mississippi Diploma Options Begins with incoming freshmen of 2018-2019

Mississippi has two diploma options: The Traditional Diploma and the Alternate Diploma. The Traditional Diploma is for all students. The Alternate Diploma is an option for students with a Significant Cognitive Disability (SCD).

TRADITIONAL DIPLOMA OPTION

Curriculum Area	Carnegie Units	Required Subjects
English	4	<ul style="list-style-type: none"> English I English II
Mathematics	4	<ul style="list-style-type: none"> Algebra I
Science	3	<ul style="list-style-type: none"> Biology
Social Studies	3½	<ul style="list-style-type: none"> 1 World History 1 U.S. History ½ U.S. Government ½ Economics ½ Mississippi Studies
Physical Education	½	
Health	½	
The Arts	1	
College and Career Readiness	1	<ul style="list-style-type: none"> See the Mississippi Public School Accountability Standards for implementation options.
Technology or Computer Science	1	
Electives	5 ½	
Total Units Required	24	

Requirements

- Student should identify an endorsement area prior to entering 9th grade. Endorsement requirements can only be changed with parental permission.
- For early release, students must have met College or Career Readiness Benchmarks (ACT sub scores 17 English and 19 Math or earned a Silver level on ACT WorkKeys or SAT equivalency sub scores). Alternately, a student must meet ALL of the following:
 - Have a 2.5 GPA
 - Passed or met all MAAP assessments requirements for graduation
 - On track to meet diploma requirements
 - Concurrently enrolled in Essentials for College Math and/or Essentials for College Literacy OR another higher-level mathematics course and/or another higher-level English Language Arts course; or currently enrolled/earned credit for Comp. I and/or College Algebra

Recommendations

- For early graduation, a student should successfully complete an area of endorsement.
- A student should take a math or math equivalent course the senior year.

ALTERNATE DIPLOMA OPTION

Curriculum Area	Carnegie Units	Required Subjects
English	4	<ul style="list-style-type: none"> Alternate English I-IV
Mathematics	4	<ul style="list-style-type: none"> Alternate Math I-III Alternate Algebra
Science	2	<ul style="list-style-type: none"> Alternate Biology Alternate Science II
Social Studies	2	<ul style="list-style-type: none"> Alternate History Alternate Social Studies
Physical Education	½	
Health	½	<ul style="list-style-type: none"> Alternate Health
The Arts	1	
Career Readiness	4	<ul style="list-style-type: none"> CareerReadinessI-IV (Strands: Technology, Systems, Employability, and Social)
Life Skills Development	4	<ul style="list-style-type: none"> Life Skills Development I-IV
Electives	2	
Total Units Required	24	

Requirements

- Students who have met the criteria of having a Significant Cognitive Disabilities (SCD) may participate in a program of study to earn the Alternate Diploma.
- Students are required to participate in the Mississippi Academic Assessment Program-Alternate Assessment (MAAP-A) **and** achieve a level of Passing or Proficient.
- The state defined Alternate Diploma is included in graduation rates in the same manner as a traditional diploma.
- Students with an Alternate Diploma must contact the postsecondary institution to determine eligibility for Ability to Benefit (ATB).



CAREER AND TECHNICAL ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
English	4	• English I • English II
Mathematics	4	• Algebra I
Science	3	• Biology
Social Studies	3½	• 1 World History • ½ Economics • 1 U.S. History • ½ Mississippi Studies • ½ U.S. Government
Physical Education	½	
Health	½	
The Arts	1	
College and Career Readiness	1	• See the Mississippi Public School Accountability Standards for implementation options.
Technology or Computer Science	1	
CTE & Technical	4	• Must complete a four-course sequential program of study
Electives	3 ½	
Total Units Required	26	

Additional Requirements

- Earn an overall GPA of 2.5.
- Earn Silver level on ACT WorkKeys.
- Earn two additional Carnegie Units for a total of 26.
- Must successfully complete one of the following:
 - One dual credit
 - Work-Based Learning
 - Earn a State Board of Education-approved national credential
 - One (1) AP, Diploma Program-IB, or Cambridge (AICE) course aligned to their career pathway. Students must earn a C or higher and take the appropriate exam

ACADEMIC ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
English	4	• English I • English II + two (2) additional above English II
Mathematics	4	• Algebra I + two (2) additional math courses above Algebra I
Science	3	• Biology + two (2) additional science courses above Biology
Social Studies	3½	• 1 World History • ½ Economics • 1 U.S. History • ½ Mississippi Studies • ½ U.S. Government
Physical Education	½	
Health	½	
The Arts	1	
College and Career Readiness	1	• See the Mississippi Public School Accountability Standards for implementation options.
Technology or Computer Science	1	
Electives	7 ½	• Must meet two (2) advanced electives of the College Preparatory Curriculum (CPC) requirements for MS IHLs
Total Units Required	26	

Additional Requirements

- Earn an overall GPA of 2.5.
- Two (2) elective courses must meet MS IHL CPC requirements.
- Earn Mississippi IHL and community college readiness benchmarks (ACT sub scores 17 English and 19 Math as approved by postsecondary for non-remediation at most community colleges or IHL college-ready courses in senior year, or the SAT equivalency subscore).
- Earn two additional Carnegie Units for a total of 26.
- Must successfully complete one of the following:
 - One AP course with a C or higher and take the appropriate AP exam
 - One Diploma Program-IB course with a C or higher and take the appropriate IB exams
 - One dual credit course with a C or higher in the course



DISTINGUISHED ACADEMIC ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
English	4	• English I • English II + two (2) additional above English II
Mathematics	4	• Algebra I +two (2) additional math courses above Algebra I
Science	4	• Biology +two(2) additional science courses above Biology
Social Studies	4	• 1 World History • ½Economics • 1 U.S. History • ½ Mississippi Studies • ½ U.S. Government
Physical Education	½	
Health	½	
The Arts	1	
College and Career Readiness	1	• See the Mississippi Public School Accountability Standards for implementation options.
Technology or Computer Science	1	
Electives	8	• Must meet two (2) advanced electives of the College Preparatory Curriculum (CPC) requirements for MS IHLs
Total Units Required	28	

Additional Requirements

- Earn an overall GPA of 3.0.
- Two (2) elective courses must meet MS IHL CPC recommended requirements.
- Earn national college readiness benchmarks on each subtest established by ACT of 18 in English and 22 in Math or SAT equivalency subscore as defined by IHL.
- Earn four additional Carnegie Units for a total of 28.
- Must successfully complete one of the following:
 - One AP course with a B or higher and take the appropriate AP exam
 - One Diploma Program-IB course with a B or higher and take the appropriate IB exams
 - One dual credit course with a B or higher in the course

Students with Disabilities

Students with disabilities eligible for services under Individuals with Disabilities Education Act (IDEA) are expected to achieve the highest standards commensurate with their abilities in accordance with his/her Individualized Education Plan (IEP).

However, students who have met the criteria on their IEP for having a Significant Cognitive Disability (SCD) may participate in a program of study to earn the Alternate Diploma. The Alternate Diploma is not equivalent to a traditional high school diploma and is not recognized by postsecondary entities that require a traditional high school diploma.

9-12 GRADES/GRADING SYSTEM

Classification of Students

Students will be classified based on the number of credits earned. No student will be classified as a senior, for example, who is not on track to graduate with that senior class, regardless of the number of credits earned.

Freshman	0 - 6 credits
Sophomore	6.5 - 12.5 credits
Junior	13 - 18.5 credits
Senior	19 credits and above



Grading System at Lawrence County High School

LETTER GRADE	NUMERICAL GRADE
A	90-100
B	80-89
C	70-79
D	65-69
F	0-64

Grades will be calculated using the following formula:

50% weekly test grades +25%

daily work +

25% 9 weeks test grade = 9 weeks

final grade

Grading System at Lawrence County Technology and Career Center

The Grading Scale is as follows:

LETTER GRADE	NUMERICAL GRADE
A	90-100
B	80-89
C	70-79
D	65-69
F	0-64

The nine weeks' test will count 25 percent of the nine weeks' grade. Daily grades will count 75 percent of the nine weeks' grade.

A. Written daily tests, performance daily tests and unit tests will count 25 percent of the daily grade.

B. Shop performance work (progress chart) will count 75 percent of the daily grade.

All classes

Lab 45% Weekly Test 20% Class/Home Work 10% Nine Wks Test 25%

Grade Reporting Periods

Term	Date	Progress Report	Report Card Distribution
1	July 28-September 29	August 31	October 19
2	October 9-December 15	November 2	January 11
3	January 4-March 8	February 8	March 28
4	March 18-May 21	April 18	May 28 (Report Cards Mailed)

Academic Achievement Recognition

The following will be named at the end of each nine-week grading period:

- **Superintendent Scholar**—the student must have all “A’s” as the final nine-week average.
- **Principal Scholar**—the student must have only “A’s” and “B’s” as the final nine-week average.



- **Honor Roll**—the student must have all “B’s” as the final nine-week average.

Non-Weighted Grade-Point-Average

- All academic courses, both passed and failed, will be used to compute GPA’s reported to Colleges and Universities.
- All Carnegie units are calculated in GPA, including junior high level courses with Carnegie units.
- Final Non-Weighted GPA’s will be computed and entered on the permanent record after graduation.
- Half unit courses will receive only one half the stated numbers of points. One and one half-unit courses will receive one and a half the stated number of points. Two unit courses will receive twice the number of points. Two and one half-unit courses will receive two and one half times the stated number of points.

Weighted Grade-Point Average

- All academic courses, both passed and failed, will be used to compute weighted GPA’s.
- The student with the highest weighted GPA will be Valedictorian; the student with the second highest weighted GPA will be Salutatorian. If a tie exists for the number one position, there will be co-Valedictorians and no Salutatorian. If a tie exists for the number two position, there will be co-Salutatorians along with the Valedictorian.
- Weighted GPA’s used in determining the Valedictorian, Salutatorian, Honor Graduates, and student class rank for Senior Awards and Graduation will be taken at the 4th nine (9) weeks progress reporting time.
- To determine Honor Graduates we use the following guidelines: (For the purpose of Ranking, we will not round up to the next highest number.) The Honor Graduate designation has nothing to do with those students throughout the year that have made Honor Roll.

Honors 92 to 94.9 GPA (weighted scale) High
Honors 95 to 99.9 GPA (weighted scale) Highest
Honors 100 to 110 GPA (weighted scale)

*Weighted Classes

Courses offered at LCHS and their weight to determine Valedictorian, Salutatorian, Honor Graduates, and student class rank for graduation are listed below.

English I Honors 1 credit = (+5)	English II Honors 1 credit = (+5)	English IV Honors 1 credit = (+5)	Algebra II Honors 1 credit = (+5)	Geometry Honors 1 credit = (+5)
Biology I Honors 1 credit = (+5)	U.S. History Honors 1 credit = (+5)	Algebra I Honors 1 credit = (+5)	Algebra III 1 credit = (+5)	Chemistry I 1 credit = (+5)
Physics 1 credit = (+5)	Health Science I & II 4 credits=(+10)	World Literature Honors 1 credit=(+5)		



Advanced Placement Courses 1 credit= (+10) .5 credit= (+5)

1 AP English Literature and Composition (English III)	1 AP Calculus	1 AP World History
.5 AP Micro Economics	.5 AP Government	1 AP Biology
1 AP Computer Science		

The high school offers a program of college-level courses and examinations for secondary school students administered by the College Board. Advanced Placement courses must follow guidelines published by the College Board. Taking the examination for college credit is optional. Before a student can be enrolled in an AP course, he/she must have an 85 or above average in the pre-requisite coursework.

*Dual Credit Courses 1 credit= (+10) .5 credit= (+5)

1 *DC College Algebra	1 *DC General Biology I	1 *DC English Comp I
1 *DC English Comp II	1 *DC Introduction and Foundations of Education (Teacher Academy II)	1 *DC Technology In Education (Teacher Academy II)
1 *DC General Chemistry		

*Dual Credit on LCHS Campus only, not to include online courses.-

Final Exam Exemption Policy

Purpose: The purpose of having an exemption policy is three-fold. First, it will encourage students to push for **higher achievement** levels in all classes. Second, it will be a means of **increasing the average daily attendance** by rewarding students for coming to and staying at school. Third, it will **encourage good behavior** at all times.

Students in grades 9 – 12 may earn exemption from final exams (semester, term) under one of the following conditions:

- The student has maintained an average of 95 or above in the specific course, has not had in-school-detention or out-of-school suspension, and has not been in alternative school during the course.
- The student has a 75 or higher average, has had no in-school-detention or out-of-school suspension, has not been in alternative school during the course, and meets the attendance criteria listed below :
 - 9 weeks course – no more than 1 excused absence and 0 unexcused absences
 - Semester course – no more than 2 excused absences and 0 unexcused absences
 - Yearlong course – no more than 4 excused absences and 0 unexcused absences
- A student who has earned an exemption will have the option to take the final exam without risk if he/she chooses.

Notes: 1) Special cases such as court appearances will be considered on an individual basis. 2)



School related absences (i.e. – field trips, athletics, etc.) will not count against students.

Lawrence County School District Credit Recovery Program

(District Policy IDCAB)

As a means of helping students get back on track toward graduation and to encourage students to remain in school, the Lawrence County School Board shall offer a “Credit Recovery Program” which allows students to earn credit for a course that was previously failed. The credit recovery program shall include an assessment of individual student’s strengths and weaknesses in regard to course content, and based on this assessment, the students shall complete instruction only on the course objectives which have not been mastered. Certified staff shall be used to facilitate the credit recovery program. The district may allow time during the school day and after school so that students may work on course material. Students may be allowed to work on course material from home. Credit recovery programs may also be held during the summer, similar to extended school. Credit recovery courses are to be used only for graduation requirements.

1. Minimum criteria for program eligibility includes that the failed course grade is not below 60.
2. Each participant shall complete an application process that may require teacher recommendations, an outline of the course objectives that will be covered, mastery criteria, timelines for completion of the program and parental consent.
3. Credit recovery courses may be delivered online and/or paper/pencil. The credit recovery course must be completed in nine weeks with at least 80 percent mastery of credit recovery course content. Beginning school year 2016-17, a student who selects credit recovery to earn a Carnegie unit shall only earn the minimum passing grade of 65.
4. Students that have not met the Subject Area Assessment requirement for Algebra I, English II, Biology I, or U.S. History will not be allowed to take credit recovery in those courses.
5. Not all courses available at Lawrence County School District will be offered for credit recovery. A maximum of 3 (three) “Credit Recovery” courses per high school career are allowed.
6. A student who failed a course (such as English) may take the Credit Recovery Class in addition to the next level (of English) during the same school year.
7. Any student having participated and failed or refused participation in the Credit Recovery Program will not be eligible to participate in the Program in future semesters.
8. The superintendent and/or principal has discretion, based on MS Department of Education criteria and school board policy, in the implementation of the Credit Recovery Program.

Senior off Campus

Seniors who have not met the Mississippi College and Career Readiness ACT benchmarks of 17 in English and 19 in Math OR earned a Silver level on the ACT WorkKeys suite of assessments must meet all 4 of the following requirements for early release: have the required 2.5 GPA, have passed or met all assessment requirements for all four end-of-course assessments for graduation, be on track to meet diploma requirements, and be concurrently enrolled in Essentials for College Math and/or Essentials for College Literacy.

Senior Off Campus is only offered for early release, not late arrival.



A senior who is scheduled off-campus **must be off campus** during that time. If he/she cannot or will not be off the campus, the administration will place that senior in whatever class is available. This will be done whether the senior needs the class or not.

Failure to Complete Graduation Requirements

Any senior who for any reason fails to complete the requirements for a diploma or a certificate will not be permitted to participate in Graduation Exercises. Diplomas and/or certificates will be awarded only after all requirements have been completed. The school will notify such students as soon as possible in the school year. Students who fail to meet requirements at the end of the second semester of the senior year will be notified at least **twenty-four hours** before graduation that they will not be permitted to participate in Graduation Exercises.

NOTE: Graduation requirements are subject to change by the District and/or the State Department of Education. Students will be notified of changes, if they occur.

Graduation Exercises and Senior Awards Program

A senior meeting graduation requirements only ensures that he/she receives a diploma or a certificate. Graduation exercises and/or senior awards program participation is a privilege and not a right. A student who violates the student conduct/student discipline policies in this handbook may not be allowed to participate in the graduation exercises or the senior awards program.

The date of graduation will be found in the school calendar. The time and place of graduation and senior awards program will be announced. Students must also wear the school approved matching cap, gown, and stole. The following guidelines must also be followed:

Practices – Practices for senior awards program and for graduation will be announced in the spring. All seniors are required to attend all practices.

Dress – **No athletic shoes or sandals are to be worn.** Girls are encouraged to wear flat shoes. Caps are to be worn straight, not at an angle. Caps may not be decorated. No gum or candy is to be chewed during line-up or the ceremonies. No extra class stoles are ordered; please keep up with yours. Girls are to wear dark shoes, dress/skirt, or dark colored long pants. Males are to wear white shirts, ties, black or navy pants, and black or dark brown shoes.

Conduct – These ceremonies are to be very dignified occasions. Please do not whistle, scream, or clown. The diploma will be held until disciplinary action is complete for any student who violates district policy on the day of Graduation. Diplomas – Diplomas are presented during the graduation ceremony.

Records – All records (devices and/or associated fines, book fines, athletic fees, etc.) must be cleared before receiving diploma.

College Fair

Each year LCHS will sponsor a College Fair for juniors and seniors. Various colleges and universities, along with branches of the military, are invited to attend. Materials are distributed with the intention to better inform our students of the many opportunities available. This program is offered in the fall of each year.



College Day Process

If you plan on taking a College Day this year, you need to follow the steps listed below. Two College Days are available for seniors only.

1. Students attending a "COLLEGE DAY" must have an appointment with the College.
2. This appointment should be made at least one week prior to the date you will be attending.
3. You should fill out and turn in the following information to the Counseling Center at least three (3) days prior to the visit.
 - Date of appointment
 - Name of college/university
 - Name of person appointment is set up with
 - Parent Signature – must have this on the form!
4. Students must turn in a form from the college he/she attended to the Counseling Center upon his/her return to school.

Financial Aid

FAFSA—Free Application for Federal Student Aid—fafsa.ed.gov

Financial Aid is completed online. The web address is listed for your benefit. The LCHS Counseling Center will set up a "FAFSA Day" for seniors annually. This can only be done with the help of our local community college (Co-Lin) and/or a state-related organization.

Scholarships

Scholarship information received by the Counseling Center will be copied and put on the "scholarship shelf" outside of the Counseling Center. Copies are available to students and parents. Students should periodically check scholarship availability.

Transcripts

LCHS will send three (3) transcripts per Senior during HIS/HER senior year. Any in excess of this will cost \$3.00 each. Any underclassman that needs a transcript will be charged \$3.00. In May, graduating seniors will fill out a "Transcript Request Form." From that request their final transcript will be sent to the college of their choice. The first copy is free. Each additional copy will cost \$3.00. Students who have previously attended the Lawrence County School District who request a transcript will be charged a \$3.00 fee for each request. The student, parent, or guardian must sign a release to send or pick up a transcript.

Dual Credit/Dual Enrollment Program

(District Policy IDAG)

A dual credit student is a student who is enrolled in a community or junior college (CJC) or state institution of higher learning (IHL) while enrolled in high school and who is receiving high school credit and college credit for postsecondary coursework.

A dual enrolled student is a student who is enrolled in a community or junior college (CJC) or state institution of higher learning (IHL) while enrolled in high school.



Tuition charges and other costs (such as textbooks and lab fees) are the responsibility of the parents or legal guardians of participating students unless these costs are covered by grants or scholarships. These fees are billed by and paid directly to the college. If funds are available, the district may pay up to \$100 per student (not per class) per semester to assist with tuition. Students must maintain a “C” average in order to be eligible for course payment by the school district. The district will not pay for courses dropped after the deadline. Unpaid balances can result in students being unable to enroll in Dual Credit courses for a preceding term. Further information can be obtained in the high school counselor’s office.

College Preparatory Recommended Curriculum

The BOARD OF TRUSTEES OF THE MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING has established admission requirements for those students who expect to enroll as freshmen in one of the State supported Universities. Limited exceptions to high school unit requirements may be available. For more information contact the Office of Admissions of the IHL you desire to attend. Admission requirements are subject to change without notice at the direction of the Board of Trustees of the Mississippi Institutions of Higher Learning.

FRESHMAN ADMISSION REQUIREMENTS FOR UNIVERSITY SYSTEM INSTITUTIONS COLLEGE PREPARATORY CURRICULUM

Begins with the incoming freshmen class of 2023

The high school course requirements set forth below are applicable to students graduating from high School and entering a public institution of higher learning.

The minimum REQUIRED CPC for full admission into a Mississippi public university is as follows:	The minimum RECOMMENDED CPC for full admission into a Mississippi public university is as follows:
English: 4 Carnegie units <ul style="list-style-type: none"> Units must require substantial communication skills (i.e., reading, writing, listening, and speaking). Compensatory Reading and Writing may not be included. 	English: 4 Carnegie units <ul style="list-style-type: none"> Units must require substantial communication skills (i.e., reading, writing, listening, and speaking). Compensatory Reading and Writing may not be included.
Mathematics: 4 Carnegie Units <ul style="list-style-type: none"> CPC-approved math (1 unit) Algebra I or its equivalent Math higher than Algebra I (2 units) 	Mathematics: 4 Carnegie units <ul style="list-style-type: none"> Algebra I or its equivalent Math higher than Algebra I (3 units)
Science: 3 Carnegie units <ul style="list-style-type: none"> Biology I or its equivalent Science higher than Biology I (2 units) 	Science: 4 Carnegie units <ul style="list-style-type: none"> Biology I or its equivalent Science higher than Biology I (3 units)
Social Studies: 3 Carnegie Units <ul style="list-style-type: none"> Units must include integrated courses of social sciences and humanities promoting civic competence. 	Social Studies: 4 Carnegie units <ul style="list-style-type: none"> Units must include integrated courses of social sciences and humanities promoting civic competence.
Arts: 1 Carnegie unit <ul style="list-style-type: none"> Includes any one Carnegie unit (or two ½ units) of visual and performing arts course(s) meeting the requirements for high school graduation. 	Arts: 1 Carnegie unit <ul style="list-style-type: none"> Includes any one Carnegie unit (or two ½ units) of visual and performing arts course(s) meeting the requirements for high school graduation.



Advanced Electives: 2 Carnegie units <ul style="list-style-type: none">• Option 1: Foreign Language I and Foreign Language II• Option 2: Foreign Language I and one unit from Option 3• Option 3: (1) Any combination of an advanced level course above the required Carnegie units as noted in the (a) Office of Academic and Student Affairs CPC Manual and/or any (b) Advanced Placement (AP), Academic or Career and Technical Dual Credit (DC), International Baccalaureate (IB) or Advanced International Certificate of Education (AICE) course. (2) Completion of any two-year Career and Technical course may count as one unit. <u>Example: completion of both Health Sciences I & II will count as an advanced elective.</u>	Advanced Electives: 2 Carnegie units <ul style="list-style-type: none">• Option 1: Foreign Language I and Foreign Language II• Option 2: Foreign Language I and one unit from Option 3• Option 3: (1) Any combination of an advanced level course above the required Carnegie units as noted in the (a) Office of Academic and Student Affairs CPC Manual and/or any (b) Advanced Placement (AP), Academic or Career and Technical Dual Credit (DC), International Baccalaureate (IB) or Advanced International Certificate of Education (AICE) course. (2) Completion of any two-year Career and Technical course may count as one unit. <u>Example: completion of both Health Sciences I & II will count as an advanced elective.</u>
Technology or Computer Science Course: 1 Carnegie Unit <ul style="list-style-type: none">• A technology course is defined as one that emphasizes the use of technology as a productivity tool. Instruction should include utilizing various forms of technology to create, collaborate, organize, and publish information. The application of technology as a productivity tool, rather than specific hardware and/or software packages should be the focus of the course. A computer science course emphasizes computational thinking to solve problems. Courses will involve the study of computers and algorithmic processes, including their principles, their hardware and software designs, their applications, and their impact on society and should include focus on one or more of the following core concepts: computing systems, networks and the internet, data and analysis, algorithms and programming, and impacts of computing. Course equivalent or additional advanced elective may be acceptable for non-Mississippi residents.	Technology or Computer Science Course: 1 Carnegie Unit <ul style="list-style-type: none">• A technology course is defined as one that emphasizes the use of technology as a productivity tool. Instruction should include utilizing various forms of technology to create, collaborate, organize, and publish information. The application of technology as a productivity tool, rather than specific hardware and/or software packages should be the focus of the course. A computer science course emphasizes computational thinking to solve problems. Courses will involve the study of computers and algorithmic processes, including their principles, their hardware and software designs, their applications, and their impact on society and should include focus on one or more of the following core concepts: computing systems, networks and the internet, data and analysis, algorithms and programming, and impacts of computing. Course equivalent or additional advanced elective may be acceptable for non-Mississippi residents.
Total Carnegie units: 18 Carnegie Units	Total Carnegie units: 20 Carnegie Units
Notes: <ul style="list-style-type: none">• Pre-High School units: Courses taken prior to high school will be accepted for admission provided the course earns Carnegie credit and the content is the same as the high school course.• Substitutions: Advanced Placement (AP), International Baccalaureate (IB, Academic or Career and Technical Dual Credit (DC) and Advanced International Certificate of Education (AICE) courses may be substituted for each requirement in the College Preparatory Curriculum• Course Acceptance: A course may not be used to satisfy more than one requirement. <p>The Required and Recommended College Preparatory Curricula (CPC) are approved by the IHL Board of Trustees and maintained by the IHL Office of Academic and Student Affairs.</p>	



Extra-Curricular Activities

Students at LCHS/LCTCC are encouraged to participate in as many sports, clubs, and other organizations as time and interests will allow. Experience has proven that those students who participate in the most activities enjoy their high school years the most, often achieve the highest levels of excellence in school, are better prepared to become responsible citizens, and find the best opportunities opening to them in college or in the workplace.

The clubs and organizations are designed to challenge the ability, develop the interests, and promote the welfare of all students. However, since educational excellence is our primary objective at LCHS/LCTCC, students should not allow extra-curricular activities to take precedence over the most important task of getting an education.

Eligibility Requirements

Students who wish to participate in extra-curricular activities should maintain a 2.0 or "C" average each semester. Students who fail to maintain this average may not be eligible to participate in any of the extra-curricular activities offered. Special education students participating in extra-curricular activities must maintain passing grades according to their Individual Education Program.

Certain clubs may have membership requirements, which are different from the minimum requirements established in this article. Check with the sponsors of the club to determine whether higher standards, or other requirements, may apply.

Lawrence County School District follows MHSAA Eligibility Requirements.

NCAA Initial Eligibility Clearinghouse

The NCAA's dramatic changes to Division I initial-eligibility academic standards are now in effect for current high school freshman (class of 2016). The changes include a higher minimum GPA, higher SAT/ACT test scores and new credit requirements for juniors. Any student-athlete beginning high school in the fall of 2012 or after, who is even remotely considering the possibility of playing a sport collegiately, needs to fully understand these changes. The wiggle room to correct academic shortcomings has been greatly reduced.

Here is a summary of the new Division I academic requirements for a **Full Qualifier** that take affect for the class of **2016 and beyond**:

- The minimum **core course GPA** has increased from **2.00** to **2.30**
- **10** of the **16** core course requirements must be satisfied **prior to the start of the senior year**
- **7** of those **10** core courses must be from the **English, Math and Science** subsections
- **Grades earned** in the **10** core courses are "**locked in**" for the purpose of calculating the final core course GPA



- Any **retakes** of the first 10 core courses must **be completed prior to senior year**

The NCAA has also introduced a new status for the class of 2016 - the "**Academic Redshirt.**" An "Academic Redshirt" may receive a scholarship and practice with their team, but **may not participate in game competition** as a college freshman. Students with a GPA of 2.30 or above may achieve either "Academic Redshirt" or "Full Qualifier" status, depending on their SAT/ACT test scores. Students with a core course GPA between 2.00 and 2.29 cannot attain "Full Qualifier" status but may achieve "Academic Redshirt" status by meeting minimum sliding scale test score requirements.

The new sliding SAT/ACT scale results in significant changes in minimum test score requirements. The **minimum SAT score** required to compete as a college freshman **increased by 180 points** while the **minimum ACT score increased** by an average of **14 points** (sum score).

Here are two examples of the changes to the new sliding scale:

- **Prior to 2016: 2.000** core course GPA + **1010 SAT** or **86 ACT** = **Full Qualifier**
- **2016 and after: 2.475** core course GPA + **1010 SAT** or **86 ACT** = **Full Qualifier**
- **Prior to 2016: 2.50** core course GPA + **820 SAT** or **68 ACT** = **Full Qualifier**
- **2016 and after: 2.50** core course GPA + **1000 SAT** or **85 ACT** = **Full Qualifier**

Remember, the NCAA does not include the writing component of the SAT or ACT and the ACT score is a sum score (not average) of the English, math, reading and science sections.

Finally, just because a student-athlete meets the minimum NCAA academic standards, it doesn't mean they will be admitted to play sports at the college of their choice. Many universities have academic standards for incoming freshman athletes that are **much higher than the NCAA minimum requirements**.

So what does this all mean? **Student-athletes must start tracking courses early.** A student-athlete should calculate their initial core course GPA at the conclusion of their first semester in high school and continue to do so each semester thereafter. Now more than ever, every semester counts.

Behavior at Athletic and School-Sponsored Events

According to Article X of The Mississippi High School Association, the superintendent, principal, coach, or other representative of the school in charge shall be responsible for the conduct of those connected with their school on trips and at local athletic events. Therefore, everyone associated with the high school is expected to:

- Treat all visitors with courtesy and respect.
- Refrain from disorderly conduct, disruptive behavior, and acts of violence.

If unacceptable behavior by a student at a school-sponsored event is observed, the student will be corrected, and depending on the existing situation, the student may be requested to leave. If the student is requested to leave the event, upon returning to the school, he/she will receive an appropriate disciplinary action, which could include suspension from school attendance, suspension from the next school-sponsored event, suspension from remaining school-sponsored



events, or any other disciplinary action deemed appropriate by the administrator.

Clubs and Organizations

All clubs and organizations that function on the LCHS campus must have a written charter that has been approved by the school administration and by the Board of Education of Lawrence County. The following clubs and organizations have been approved and are currently organized and operating on the LCHS campus:

- | | |
|----------------------|----------------|
| LCHS Student Council | Beta Club |
| Book Club | Make-A-Wish |
| Mu Alpha Theta | Diamond Dolls |
| Art Club | First Priority |
| Theater | |

Varsity Athletics and Activities
(District Policy IDFA)

Lawrence County High School is a member of the Mississippi High School Activities Association. The Association determines eligibility requirements and students who do not meet these requirements will not be allowed to participate in any varsity sports activity sponsored by LCHS. It is the responsibility of student athletes, their coaches, and the Athletic Director to determine whether all eligibility requirements have been met. All students who are interested are encouraged to try out and to participate in the varsity sports program. Announcements will be made at appropriate times as to when and where students should report for try-outs.

The following varsity sports are offered at LCHS:

- | | | | |
|---------------|---------------------|------------|-----------------|
| Archery | Baseball | Basketball | Cheer |
| Power Lifting | Fast-pitch Softball | Football | Golf |
| Volleyball | Soccer | Tennis | Track and Field |
| Choir | | | |

Band

Band includes both academic and extra-curricular elements. The LCHS Band is very much a part of the scene at all football games, as well as many of the home basketball games. The Band participates in district and statewide contests, gives fall and spring concerts, and provides entertainment for many other school functions.

Participation in Band is voluntary, but students who choose to participate must meet eligibility requirements, pledge to abide by the special rules of discipline that apply, and demonstrate a dedication to excellence in their performance.

Attendance Requirements

No student will be permitted to participate in any school activity that occurs after regular school hours who has not been in regularly scheduled classes for at least two consecutive blocks during the day. Only the Principal can make exceptions to this rule.



Concussion Management and Return to Play

(District Policy JGEB)

Parents/guardians shall receive and sign a copy of the concussion policy before the start of the regular school athletic event season. An athlete who reports or displays any symptoms or signs of a concussion in a practice or game setting shall be removed immediately from the practice or game. The athlete shall not be allowed to return to the practice or game for the remainder of the day regardless of whether the athlete appears or states that he or she is normal. The athlete shall be evaluated by a health care provider working within the provider's scope of practice. If an athlete has sustained a concussion, the athlete shall be referred to a licensed physician, preferably one with experience in managing sports concussion injuries. The athlete who has been diagnosed with a concussion shall be returned to play only after full recovery and clearance by a health care provider. Return to play after a concussion should be gradual and follow a progressive return to competition. An athlete shall not return to a competitive game before demonstrating that he or she has no symptoms in a full supervised practice. Athletes shall not continue to practice or return to play while still having symptoms of a concussion.

Drug Testing Statement

(District Policy JCDAB)

The Lawrence County School District recognizes students as present and future assets to our sports, academic and leadership education process. Students, as role models to other students, are a key to our goal of providing the best possible education program for all students. To achieve our goal, and to maximize the skills and talents of our students, it is important that every student, as well as employee, of our school system understand the dangers of drug and alcohol abuse. This policy statement should clarify our position on student drug and alcohol use. The Board reserves the right to depart from these policies and procedures where it deems it is appropriate. Except where specifically prohibited by law, the guidelines contained within this document, may be changed by the Board at any time. Students covered by this policy and procedures will be informed of changes.

Drug Testing Policy Objectives:

1. To create and maintain a safe, drug free environment for all students.
2. To encourage any student with a dependence on, or addiction to, alcohol or other drugs to seek help in overcoming the problem.
3. To reduce the likelihood of incidents of accidental personal injury and/or damage to students, or property.
4. To minimize the likelihood that school property will be used for illicit drug activities.
5. To protect the reputation of the school system and its students.

Substance abuse can be a serious threat to the school system, its students, visitors and employees. Though the percentage of substance abusing students may be relatively small, practical experience and research indicate that appropriate precautions are necessary. It is the belief of the Board that the benefits derived from the policy



objectives outweigh the potential inconvenience to students. The Lawrence County School District earnestly solicits the understanding and cooperation of all students and parents, especially those participating in extra-curricular activities, in implementing this policy.

The Lawrence County School District requires that all students report to school, practices and competitive events without any alcohol or illegal substances or mind altering substances in their systems. No student shall use alcohol or other mood altering substances while participating in any practices or competitive events or while under the care and supervision of the school system. Further, outside conduct of a substance abuse-related nature, which affects a student's competitive or academic performance or reflects badly on the school is prohibited. Students must inform their coach, assistant coach, director, sponsor, teacher, or the District's Medical Review Officer when they are legitimately taking medication which may affect their ability to practice or compete, in order to avoid creating safety problems and violating this Drug and Alcohol Policy.

Student Vehicles and Student Parking (District Policy JGFF)

The school district provides transportation to and from school for all students. While coming to school in your own vehicle is permissible, **it is a privilege, not a right**, and should be treated as such. Any student who is consistently late arriving at school may lose his/her student parking privileges. Vehicles parked on school property are subject to being searched at any time without prior warning. **Parking decals/hangers** must be obtained in order for vehicles to be parked. Vehicles illegally parked will be towed at the owner's expense. General student parking is permitted in the area between the football field and the softball field. There are no restrictions on parking in this area; however, parking decals/hangers are required for parking. To obtain a parking decal/hanger, the student must present a valid driver license and proof of insurance. Decals/hangers are \$5.00.

Students illegally parked (wrong lot, on the street) will be assessed the following penalties: **1st offense – Warning; 2nd offense - \$5.00 fine; 3rd offense – Vehicle towed and loss of driving to campus privileges for nine weeks.**

NO PARKING IS ALLOWED ON SMITH LANE OR COWART DRIVE. Vehicles parked along Smith Lane or Cowart Drive will be towed at the owner's expense.

Students who drive to school must park in the designated area and exit their vehicle and the designated parking area no later than 7:45 a.m.

Any student who uses, or allows another student to use, his/her vehicle for illegal, immoral, or other purposes inconsistent with the rules of the school will be denied the privilege of parking a vehicle on campus.



Prom Guidelines

Beginning School Year 2018-2019, Prom will no longer be a school sponsored event.



Mississippi Scholars and Mississippi Scholars Tech Master Curriculum

To encourage and motivate all high school students to complete a defined, rigorous academic course of study that prepares them for successful transition to college, university coursework or vocational and technical training necessary to enter today's competitive job market.

Mississippi Scholars Curriculum for Seniors of School Year 2016 and Later

ENGLISH LANGUAGE ARTS

4 credits must consist of:

- English I (1)
- English II (1)
- Two additional English credits above English II and approved for admission to IHL

MATHEMATICS

4 credits must consist of:

- Algebra I (1)
- Geometry (1)
- Algebra II (1)
- And one Carnegie Unit of comparable rigor and content may come from Mathematics courses approved for Mississippi Scholars Credit

SCIENCE

4 credits must consist of:

- Biology I (1)
- Chemistry (1)
- Any 2 Carnegie Units of comparable rigor and content above Biology I and Chemistry (Physics [1] preferred). Additionally, 1 Carnegie unit may come from a Career Technical Education course.

SOCIAL STUDIES

4 credits must consist of:

- World Geography (1/2)
- Mississippi Studies (1/2)
- World History Studies (1)
- U.S. History (1)
- U.S. Government (1/2)
- Economics (1/2)

ARTS

1 credit of:

- One Carnegie Unit of visual and performing arts meeting the requirements for high school graduation or
- Two units for completion of the 2-course sequence Computer Graphics Technology I & II

ADVANCED ELECTIVES

2 credits must consist of:

- Two Foreign Languages or a 5th Math or 5th Science of higher rigor
- Any 2 dual credit courses

ADDITIONAL REQUIREMENTS

- **40 hours of community or volunteer service during high school for seniors graduating 2018-2021 (80 hours for seniors graduating in 2022 and later)**
- **Minimum of 18 ACT Composite Score (Overall Score) for seniors graduating 2018-2021 (19 for seniors graduating 2022 and later)**
- 2.5 cumulative high school GPA on a 4.0 scale
- Three letters of recommendation (one from each of the following — principal, guidance counselor and business/community leader for students with more than 4 in-school suspensions)
- 95% school attendance during 4 years of high school
- No out-of-school suspension



Mississippi Scholars Tech Master Curriculum

ENGLISH (4 Credits)

MATHEMATICS (3 Credits)

- Algebra I
- Math above Algebra I (Course has to be related to program of study)
- **Geometry Mandatory**

SCIENCE (3 Credits)

- Biology I
- 2 courses above Biology I

SOCIAL STUDIES (3 Credits)

- American History
- Government
- MS Studies

COMPUTER (1 Credit)

HEALTH OR PE (½ Credit)

ELECTIVES (2.5 Credits)

- Must take 4 CTE Credits in the same area of study*
- Must have 21 minimum credits - students can go the 21 or 24 credit route allowing time for internship
- Non-negotiable

Additional Requirements for Recognition of Mississippi Scholars Tech Master Listed Below:

- **40 hours of community or volunteer service during high school for seniors graduating in 2018-2021 (80 hours for seniors graduating in 2022 and later)**
- **Minimum of 18 ACT composite score (overall score) for seniors graduating in 2018-2021 (19 for seniors graduating in 2022 or later)** or Minimum 36 ASVAB (Armed Services Vocational Aptitude Battery Test) or Silver Level WorkKeys
- 2.5 high school GPA on a 4.0 scale
- 95% school attendance during high school years
- No out-of-school suspension
- Must attain a passing score, as established by the Mississippi Department of Education (MDE), on the Mississippi Career Planning and Assessment System (CPAS2) or a passing score on an MDE approved industry certification assessment.

**Flexibility to tailor courses to area of interest.*



Lawrence County Technology & Career Center

(District Policies IDAD and IN)

Mission Statement

The Mission of Lawrence County Technology and Career Center is to provide a safe and positive environment where individuals receive challenging academic and technological instruction that will build occupational and citizenship skills, which in turn will allow them to develop and maintain successful careers.

Vision

The Vision of the Lawrence County Technology and Career Center is to produce a world class work force by providing leadership, technological training, and skills needed for our students, businesses, and communities to grow and prosper.

Equal Access

The Lawrence County School District does not discriminate on the basis of sex, race, religion, national origin, disability, age, or color in the provision of educational programs and services or employment opportunities and benefits.

Title IX and Section 504 Coordinator, Ms. LaKesia Bryant can be reached at (601) 587-3010 or by mail at 346 Thomas E. Jolly Drive, Monticello, MS 39654.

Admission

Students must be enrolled in the regular high school program in order to be admitted to the center. All classes at the center are open to both male and female students. Any student is welcome in all areas regardless of sex, race, religion, national origin, disability, age, or color. Students must fill out a LCTCC application to apply for any year CTE course.

Guidance at LCTCC

The Career and Technical Counselor is available full-time to provide professional assistance to students. Students are encouraged to talk with the vocational counselor when making personal decisions and especially when selecting courses. Even students who do not plan to enter a vocational program are welcome to talk with the vocational counselor. Any student enrolled in a vocational program wishing to talk with the counselor may contact the teacher, administrator, or counselor and arrangements will be made.



CTE Courses

2 Construction Core-Carpentry (Year 1)
2 Carpentry (Year 2)
2 Business, Marketing, and Finance I (Year 1)
2 Business, Marketing, and Finance II (Year 2)
2 Law and Public Safety I
2 Law and Public Safety II
2 Metal Fabrication (Year 1)
2 Metal Fabrication (Year 2)
2 Health Science Core I (Year 1)
2 Health Care and Clinical Services (Year 2)
2 Educator Preparation I
2 Educator Preparation II
1 Principles of Agri-Science
2/2.5 Agriculture and Natural Resources I
2/2.5 Agriculture and Natural Resources II
1 or 2 Work Based Learning
1 Exploring Computer Science

Dress Code for Labs

Shop students will be required to complete assigned lab work and may need to have specified clothing available to wear while in the lab setting. We encourage students to have appropriate work clothes in their lockers, since a lack of appropriate clothing will not excuse incomplete lab work. All students will be required to wear clothing that is deemed safe and appropriate for the shop environment.

Lockers

Lockers are provided in most shops. Students may put locks on their own lockers but must give the teacher a key or combination. Lockers are not for personal, confidential items, but are a part of the lab. They may be opened and inspected without notice at any time. Students should not keep other books and personal items in shop lockers. Students will not be allowed to go to these lockers except during their classes in that department.

Shop Passes

No student may enter another shop without written permission from his or her instructor. Students caught in another shop or classroom without a pass from his/her instructor will be disciplined. This policy will be strictly enforced with no exceptions.



Removing Tools or Other Items from the Shop

Any student found guilty of removing tools, supplies, or any item from the shop, lab or classroom without permission from the instructor will be suspended from school 10 days with recommendation for expulsion.

Tool and Equipment Use

All tools and equipment will be properly checked out, returned and stored. Any student caught deliberately misusing any equipment that results in its breakage or damage rendering it unserviceable will be required to replace or repair this equipment at his/her expense before any credit will be awarded. No tools or equipment will be loaned or rented to students.

Clean-up

Students will be expected to take part in the cleaning of shops, labs and surrounding work areas as directed by instructor. Failure to do so may result in reduced lab participation grade and/or other disciplinary actions. Students will always be responsible for putting up tools and materials and cleaning the work area they use.

Automobiles

Students will not park automobiles on the grounds of the Technology and Career Center. When the instructor or director determines that there is a need for a student to use an automobile to bring materials or pick up materials, the student will do so and immediately return the automobile to the parking lot.

Violence/Harassment

The Lawrence County Technology & Career Center will not tolerate violence and/or harassment of any kind. In addition to the existing policy, the following is in effect. Threats, intimidation, sexual harassment or other forms of harassment will not be tolerated and should be reported to teachers, the counselor or the director immediately. Appropriate disciplinary action will be taken against those guilty of making threats, intimidation, sexual harassment or other forms of harassment.

LCTCC Clubs and Organizations

Students in each Technology and Career Center program will have an opportunity to join a student organization. Student organizations are designed to teach and practice good leadership and citizenship. Members of the organization failing to teach and practice good leadership and citizenship will be disciplined and possibly dismissed from membership. Officers will have additional responsibilities and must agree to certain terms before holding office. Students will abide by school policy when attending any off campus function or activity sponsored by one of these clubs or any vocational program.



LCTCC Clubs and Organizations

Future Business Leaders of America	(FBLA)
Future Farmers of America	(FFA)
Skills USA	
National Technical Honor Society	(NTHS)
Health Occupations Students of America	(HOSA)
Educators Rising	

Conferences at LCTCC

1. Parents may contact the director's office to set up appointments with teachers/director during their planning periods.
2. Parents will be requested to complete a conference evaluation form.
3. Parents who wish to appear on the School Board Agenda should contact the office of the Superintendent of Education.



Section VI. Student Conduct/Discipline Code

(District Policies JCA and JDA)

Students are subject to discipline during any time that they are either under or subject to the jurisdiction of the Lawrence County School District, while participating in or going to or from any school-related activity, at any place where an athletic contest or event is taking place, during the course of any field trip, during the course of any trip or activity sponsored or supervised by the District, while under the supervision or direction of any teacher, principal, or other authority of the District, or when such conduct does or may threaten to interfere with or disrupt the educational process or poses a threat to the safety of the student or others.

The District shall incorporate evidence based practices and positive behavioral intervention supports into individual school district procedures and Student Discipline Codes of Conduct. *(District Policy ICL)*

Corporal Punishment is a disciplinary option for non-disabled students for use by the school administrator or his/her designee in accordance with the guidelines in District Policy JDB. Parents are asked to complete the Corporal Punishment section of the Student Enrollment form to agree or disagree with the use of this option for non-disabled students. However, school personnel are prohibited from using corporal punishment on any student with a disability. A student with a disability is any student who has an IEP or Section 504 plan.

Due Process

(District Policy JCAA)

The right to due process in disciplinary proceedings is applicable in all instances where the behavior of the student is being evaluated for possible suspension or expulsion. The student must always be treated with fundamental fairness, has a right to be fully informed about his/her alleged breach of behavior and must be provided with an opportunity to respond to such charges. In imposing discipline on students, the district must be fully aware of the due process rights guaranteed to students by federal law and constitutional due process.

Informal Hearings

Most discipline problems not leading to long-term suspension or expulsion are resolved at the building level through an informal hearing involving the student, parent/guardian and teacher or building administrator. During the hearing, the student and parent/guardian hear the charges, evidence and consequences. The student tells his/her side of the story. Various problem-solving strategies may be used.

Formal Hearings

A Disciplinary Committee will conduct hearings for students who have been suspended for eleven or more days with recommendation for expulsion. See District Policy JCAA for Formal Hearing guidelines.



Student Conduct/Student Discipline and Special Education Students

(District Policy JDAAA)

Special education students are responsible for adhering to the same rules of conduct as non-disabled students. All special education students are entitled to a free appropriate public education, even those who have been suspended or expelled. Whenever a special education student is removed for disciplinary reasons from his/her current education setting and placed in an interim alternative setting, the setting must be one which enables the student to continue to participate in the general curriculum, to continue to receive those services and modifications described in the student's current IEP (Individualized Education Plan), and to receive services and modifications designed to address the student's behavior. The Special Education Director or designee should be contacted immediately when a special education student commits a violation of the rules of conduct, which may result in the removal from the classroom, by suspension or expulsion. All procedural safeguards described in the IDEA (Individuals with Disabilities Education Act) shall be followed whenever a special education student is disciplined.

Student Restraint and Seclusion

(District Policy JCBA)

The Lawrence County School District Board of Education supports a positive approach to behavior that uses proactive strategies to create a safe school climate that promotes dignity, creates authentic student engagement, and improve student achievement for all students. In accordance with Mississippi Code Section 37-9-69 and 37-11-57, it is recognized that staff may intercede in situations wherein students are displaying physically violent behavior or deemed to be a danger to themselves or others. The Lawrence County School District Board of Education positively prohibits the use excessive force, or cruel and unusual punishment regarding student management. Restraint and/or seclusion shall not be utilized as a punitive measure. In any situation in which a student is a danger to himself/herself or others, and it becomes necessary to contact law enforcement or emergency medical personnel, nothing in this policy guidance shall be construed to interfere with the duties of law enforcement or emergency medical personnel. Specific information regarding student restraint and seclusion can be found in policy JCBA posted on the district's website or can be obtained from the principal of each school.



Bus Transportation

- The first day of school for students for the new school year will be July 28, 2023. Our school buses will begin picking up and delivering students on this date. There are a few changes in our routes from last year. Please be aware that there could be a change in the bus number and/or driver from last year. If you need to know the bus that your child should ride please ask a neighbor, call the school that your child will be attending, or call the Central Office at 601-587-2506 and ask for the Transportation Department.
- Pick up and drop off times may vary slightly from last year; therefore, it would be helpful for students to be a few minutes early to their bus stop the first few days until the route settles into a pattern. When the pickup time has been established for each bus stop, students are expected to be there and ready to board the bus once it stops. All of our routes are very busy and drivers will not be able to wait for students who are not at their designated bus stop on time. On bad weather days, drivers will blow the horn and wait for approximately 30 to 40 seconds for the student(s) to begin making their way to the bus. Parents are asked to please assist us in keeping on schedule, as it only takes one student who is late to throw the entire route off schedule. Please be aware that pick-up times may vary one to five minutes daily based upon number of students who ride or weather conditions.
- Driving a school bus is a very demanding responsibility; and as such, all students must follow the rules for proper behavior while riding the bus. Our greatest concern is the safety of the entire bus. No student or group of students will be allowed to put the safety of the bus in jeopardy. Drivers will review the district-wide rules as well as their own rules on the first day of school. Students who refuse to follow these rules will not be allowed to ride the bus.
- The transporting of students to school and back home will be limited to the school bus that the student is assigned to ride. Students that are eligible for bus transportation on a particular route shall be picked up each morning and delivered at the conclusion of the day at one established location (student's official residence or a location on that route that is agreed upon by the parent/guardian and the school office). **This must be the same location each day. Temporary changes to this procedure are not permissible.** However, permanent changes will be considered upon notification to the school office. Parent/Guardian will have to pick up his/her child at school on any day that the child is not delivered to the agreed on location. This policy does not prevent the transporting of students to programs that have been or would be approved by the School Board. **No changes to bus transportation after 2:00 p.m.**



Bus Discipline

(District Policy JCDAD)

While Mississippi law requires the district to furnish transportation to its eligible students, parents have the responsibility of supervising the students until they board the bus in the morning and after they leave the bus at the end of the school day. Furthermore, students have the responsibility to obey all rules of conduct while waiting for, riding and leaving the bus.

The safe transit of every student and bus driver is of the utmost concern of the Lawrence County School District. Transportation by school bus is a privilege, NOT a right. Abuse of this privilege may result in the loss of this privilege. In order to provide our students with safe transportation on school buses, we have certain rules that must be followed.

Minor Offenses

- Horseplay (shoving, pushing, hitting, etc.)
- Failure to remain in assigned seat
- Eating and drinking
- Littering/Spitting
- Unnecessary noise
- Obscene gesture/profanity
- Standing on the bus

Disciplinary Options

- **Conference or warning and/or parent contact**
- **Conference with administrator (or designee), bus driver, parent, and student**
- **One to five (1-5) day suspension from riding the bus, at the discretion of the principal or designee**

Major Offenses

- Continuous repeat of minor offenses
- Disrespect (degree thereof)
- Refusal to obey driver
- Throwing objects
- Hanging objects or any body part from the bus window
- Gambling
- Tripping resulting in harm
- Verbal offensive language/remarks, profanity
- Possession or use of tobacco/alcohol/drugs
- Altercation
- Possession or use of weapons
- Destruction of property
- Bullying
- Tampering with equipment
- Sexual harassment (discretionary)
- Forged signature
- Shining light (laser or other)



Disciplinary Options

- **Major offenses may warrant bus suspension up to ten (10) days, and/or a permanent loss of bus privileges.**
- **SEVERE CLAUSE:** The principal may recommend harsher punishment for a student committing a more severe offense. Altercations, weapons possession, damaging school bus, sexual harassment, and defiance of authority may result in permanent loss of bus privileges or other discipline consequences as deemed necessary by the principal or designee

REMINDER: A bus rider's school day begins and ends when he or she is riding to and from school. Students have the responsibility to obey all rules of conduct while waiting for, riding on, and exiting the bus.

Interference with Operation of School Bus

According to Mississippi Law 37-41-2, it shall be unlawful for any individual other than a student scheduled to be a passenger upon that particular bus, a member of the public school administration or faculty, or a law enforcement official, to directly or indirectly interfere in any way with passenger ingress and egress or the operation, including unauthorized boarding thereof, of a bus used in public school student transportation unless permission has been obtained as prescribed by pertinent rules and regulations promulgated by the state board of education or the local school authorities.

Upon conviction of violation of any provision of this section, such individual shall be guilty of a misdemeanor and shall be subject to a fine not to exceed five hundred dollars (\$500.00), or imprisonment in the county jail for a period not to exceed six (6) months, or both. Any person under the age of seventeen (17) who violates any provision of this section shall be treated as delinquent within the jurisdiction of the youth court.

Passing a Stopped School Bus (Nathan's Law)

According to Mississippi Law 63-3-615, it shall be unlawful for the driver of a motor vehicle to pass a school bus that is stopped or in the process of stopping for the purpose of receiving or discharging any school children. No school bus shall be passed when the red warning lights are flashing in preparation for a stop or when the stop sign on the side of the bus is out during a stop. Motorists must stop at least 10 feet from a school bus when the bus is loading and unloading. Motorists must not proceed until the red warning lights are no longer flashing and the stop sign on the side of the bus is retracted.

Motorists violating the provisions of this law shall be guilty of a misdemeanor and upon a first conviction shall be fined not less than Three Hundred Fifty Dollars (\$350.00) nor more than Seven Hundred Fifty Dollars (\$750.00) or imprisoned for not more than one (1) year or both. If a second or subsequent offense is committed within five (5) years, the person shall be guilty of a misdemeanor and upon conviction shall be fined not less than Seven Hundred Fifty Dollars (\$750.00) nor more than One Thousand Five Hundred Dollars (\$1,500.00) or imprisoned for not more than (1) year or both.

Motorists violating this section resulting in injury or death to a child in the process of boarding or exiting a school bus will be in violation of Mississippi Law 97-3-7 and shall be charged with felony assault. Upon conviction, the motorist will face a prison sentence of up to twenty (20) years.



Other Student Conduct/Student Discipline Code Options

Class I Behaviors

Each teacher shall deal with these behaviors:

1. Excessive distractions of other students
2. Personal contact
3. Disruptive behavior at school or school sponsored activities
4. Violation of Student Dress Code
5. Other behaviors designated by the principal

Disciplinary Options for Class I Behaviors:

- Contact Parents
- Detention (examples: recess detention, afterschool detention, ...)
- Administrative, student, parent, and/or teacher conference
- Corporal Punishment
- Appropriate action deemed necessary by the principal

After School Detention – Failure to report to After-school detention may result in out of school suspension for up to three (3) days.

Class II Behaviors

1. Habitual violations of Class I behaviors
2. Pushing/Shoving
3. Public display of affection
4. Defacing school property (ex: writing on walls, desks, etc.)
5. Conspiring and/or instigating to create a disturbance in the classroom, on the bus, on school property, or at any school function
6. Cutting class or leaving class without permission (*Truancy Policy JBAC*)
7. Gambling
8. Violation of Cellular Phone/Electronic Device Policy
9. Use of profanity

Disciplinary Options for Class II Behaviors:

- Contact parents.
- After School Detention – Failure to report to After-school detention may result in out of school suspension for up to three (3) days
- Loss of privileges to all school activities (ex: graduation exercises, field trips, assemblies, sporting events, etc.)
- In school detention
- Out-of-school suspension (1 to 5 days)
- Confiscation of cellular phone or electronic device not to exceed 365 days
Parents are required to pick-up confiscated cellular phone or electronic device in the office after school.
- Corporal Punishment
- Appropriate action deemed necessary by the principal



Class III Behaviors

1. Habitual violations of Class II Behaviors
2. Bullying, harassing behavior or intimidation
3. Directing abusive, vulgar, or profane language, acts, gestures and/or images toward other students or adults
4. Open defiance or insubordination or willful disobedience of administrators, teachers, or staff members
5. Vandalism including criminal damage to school or the personal property of others (punishment includes restitution, see below) (*Policies EBCA, JCBD*)
6. Possession or use of fireworks
7. Leaving school grounds without permission (*Truancy Policy JBAC*)

Disciplinary Options for Class III Behaviors:

- After School Detention – Failure to report to After-school detention may result in out of school suspension for up to three (3) days
- Three (3) to ten (10) days out of school suspension
- Total restitution for any injury to other person requiring medical attention and/or for items stolen or damaged (MS Code 37-11-53)
- Loss of privileges to school activity/activities (ex: graduation exercises, field trips, assemblies, sporting events, etc.)
- Referral for placement in an alternative program
- Corporal Punishment
- Appropriate action deemed necessary by the principal

Class IV Behaviors

1. Habitual violations of Class III Behaviors
2. Participating in or causing a disturbance at school or school-related activities
3. Any other offense, which the principal may reasonably judge to fall within this category (ex: any act committed in the community or at extra-curricular activities that adversely affects the school climate)
4. Physical altercation
5. Stealing—up to \$99.99 value (punishment includes restitution)
6. Engaging in sexual misconduct

Disciplinary Options for Class IV Behaviors:

- Up to ten (10) days out of school suspension
- Loss of privileges to school activity/activities (ex: graduation exercises, field trips, assemblies, sporting events, etc.)
- Up to forty-five (45) day placement in an alternative program
- Total restitution for any injury to other person requiring medical attention and/or for items stolen or damaged (MS Code 37-11-53)
- Eleven (11) days or more suspension with recommendation for expulsion (Expulsion is defined as the complete loss of privileges in the Lawrence County School District.)
- Appropriate action deemed necessary by the principal



Class V Behaviors

1. Habitual violations of Class IV Behaviors
2. Verbal assault of school district employee or other student
3. Physical assault of school district employee or other student
4. Theft--\$100.00 value or greater and/or unlawful possession of school property
5. Possession or use of a deadly weapon or of any item that has the shape, form or appearance of or intended use as a weapon (MS Code 97-37-14 and 97-37-17) (*Policy JCDAE (2)*)
6. Possession and/or use of any powerful explosive
7. Possession, sale, or use of any controlled or illegal substance (*Policy JCDAC*)
8. Possession or sale of any drug paraphernalia
9. Possession, sale, or use of alcohol (*Policy JCDAC*)
10. Possession, sale, or use of tobacco and tobacco/nicotine-related products including electronic nicotine delivery systems (e-cigarettes, e-hookahs, e-cigars, vape pens, juuls, etc.) (*Policy GBRM and JCDAC*)
11. Sexual assault or sexual battery as defined under Mississippi Law
12. Threat—including but not limited to—bomb, weapon, or any type threat that rises to the level of Law Enforcement involvement.
13. Arson

Disciplinary Options for Class V Behaviors:

- Loss of privileges to school activity/activities (ex: graduation exercises, field trips, assemblies, sporting events, etc.)
- Up to ten (10) days out of school suspension
- Up to forty-five (45) day placement in an alternative program
- Eleven (11) days or more suspension with recommendation for expulsion (Expulsion is defined as the complete loss of privileges in the Lawrence County School District.)
- Any student who becomes involved in any criminal or violent behavior shall be removed from the school program, and with probable cause, the case will be referred to the appropriate court system. (*Policy JCBE*)
- Appropriate action deemed necessary by the principal

Other Information

Parents are financially liable for child's destructive acts toward school property or person, and if the school requests, the parents will be required to attend a disciplinary conference. Parents who willfully fail to attend a properly notified conference may be guilty of a misdemeanor. (MS Code 37-11-53)

A student in any school who possesses any controlled substance in violation of the Uniform Control Substance Law, a knife, handgun, or other firearm or any other instrument considered to be dangerous and capable of causing bodily harm or who commits a violent act on school property as defined in Section 97-37-17, shall **be subject to automatic expulsion for one calendar year**. Such expulsion shall take effect immediately subject to the rights of due process. (MS Code 37-11-18)



Certain student behaviors do require the school district to report the incident(s) to appropriate Department of Education Officials and/or appropriate Court Officials according to Policy JCBF. Students involved in illegal felony activities outside the school setting which involve law enforcement will jeopardize their continued enrollment in public school.

While being suspended or expelled, a student is not allowed to enter a campus or building of any Lawrence County School during or outside of school hours, nor may the student attend any school-related activity inside or outside of Lawrence County School District. To do so may make the student liable for arrest on grounds of trespassing as well as jeopardizing future chance of re-admission to the school district.

Discipline Point System—Grades 9-12 Only

In addition to the Student Conduct/Student Discipline Code, Grades 9-12 will use a point system to identify and deal with students who are continually disruptive to the educational process. Parents are notified and a meeting set up to discuss behavior once 15 points have been accumulated. After 30 points, the Transition Committee may make a recommendation for a placement in the Lawrence County Alternative Program.

Class Behaviors	First Office Referral	Second Office Referral	Third Office Referral
I	1 point	2 points	3 points
II	5 points	5 points	5 points
III	10 points	10 points	10 points
IV	15 points	15 points	Review by Transition Committee
V	20 Points	20 Points	Review by Transition Committee

Alternative Program

(District Policy JCD)

The School Board may establish, maintain and operate, in connection with the regular programs of Lawrence County School District, an alternative school program. This program will comply with all applicable district policies and federal and state laws. (MS Code 37-13-92)

School Searches

(District Policy JCDA)

The Fourth Amendment to the United States Constitution and Article 3, Section 23 of the Mississippi Constitution provides all people with the right to be secure in their persons, houses, papers, and effects against unreasonable searches. However, circumstances will arise where searches of students' persons, possessions, lockers, desks and vehicles will be necessary. Administrators have the authority and obligation



to exercise discretion in the implementation of policy JCDA, balancing the District's responsibility to maintain discipline, order, and a safe environment conducive to education with the students' legitimate expectations of privacy. See complete policy for more information.

Prohibition of the Use of Tobacco on School Property

(District Policy JCDAC and GBRM)

The Mississippi Adult Tobacco Use on Educational Property Act of 2000 prohibits the use of tobacco by any person on certain educational property and prescribe fines for violations thereof, and for related purposes. Educational property under this law means any public school building or bus, public school campus, grounds, recreational area, athletic field, or other property owned, used or operated by any local school board, school, or directors for the administration of any public educational institution or during a school-related activity. In addition, MS Code 41-114-1 (2020) prohibits smoking in any indoor public facility or within 100 feet of any outdoor public facility during any time that persons under 18 years of age are engaged in an organized athletic event at that facility.

Bullying or Harassing Behavior

(District Policies JDDA and JDDA-P)

The Lawrence County School District prohibits bullying or harassing behavior of students, school employees, or volunteers. The District will make every reasonable effort to ensure that no person or school employee is subjected to bullying or harassing behavior by other students or other school employees.

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits. A "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

STUDENT COMPLAINTS OF BULLYING OR HARASSING BEHAVIOR

Procedures for Reporting a Complaint

A. Any student, school employee, or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed or who has reliable information that a student, school employee, or volunteer has been subject to bullying or harassing behavior shall report such conduct to a teacher, principal, counselor, or other school official. The report shall be made promptly, but no later than five (5) calendar days after the alleged act or acts occurred.

B. The school official shall complete a "Bullying/Harassing Behavior" complaint form, which shall include the name of the reporting person, the specific nature and date of



the misconduct, the name(s) of the victim(s) of the misconduct, the name(s) of any witness(es) and any other information that would assist in the investigation of the complaint. The report shall be given promptly to the principal or superintendent who shall institute an immediate investigation. Complaints against the principal shall be made to the superintendent, and complaints against the superintendent shall be made to the Board chairman. The complaint shall be investigated promptly.

C. Parents or guardians will be notified of the nature of any complaint involving their student. The District official will arrange such meetings as may be necessary with all concerned parties within five (5) working days after initial receipt of the complaint by the District. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The District official conducting the investigation shall notify the victim and parents as appropriate when the investigation is completed and a decision regarding disciplinary action, as warranted, is determined.

D. If the victim is not satisfied with the decision of the District official, he/she may submit a written appeal to the superintendent. Such appeal shall be filed within ten (10) working days after receipt of the results of the initial decision. The superintendent will arrange such meetings with the victim and other affected parties as deemed necessary to discuss the appeal. The superintendent shall provide a written decision to the victim's appeal within ten (10) working days.

E. If the victim is not satisfied with the decision of the superintendent, a written appeal may be filed with the Board. Such appeal shall be filed within ten (10) working days after receipt of the decision of the superintendent. The Board shall, within twenty (20) working days, allow the victim and parents as appropriate to appear before the Board to present reasons for dissatisfaction with the decision of the superintendent. The Board shall provide a written decision within ten (10) working days following the victim's appearance before the Board.

F. If, after an investigation, a student is found to be a victim of bullying, such student shall not face disciplinary action on the basis of that student's use of "reasonable self-defense was in response to the bullying."

G. If the victim of bullying is a student with disabilities, disciplinary action for the offender shall comply with the requirements of federal law including the Individuals with Disabilities Education Act (20 USCS Section 1400 et seq.)

The school district shall make available counseling options to any student who is a victim of or a witness to bullying, or who engages in bullying shall receive services through the school counselor.

Sexual Discrimination/Harassment—Title IX

(District Policy JB)

As provided under Title IX of the Education Amendments of 1972, no person in the US shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving federal financial assistance. Students in the Lawrence County School District are protected from sexual discrimination, including sexual harassment, by Title IX. It is the intent of the Board to maintain an environment free from sexual harassment of any kind.

Therefore, unwelcomed sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature amounting to or constituting harassment are



prohibited. Complaints of any violation of this policy may be to Ms. LaKesia Bryant, the Title IX Coordinator, without fear of reprisal. Should violations prove to be legitimate, the offending employee/student shall be subject to disciplinary action. Title IX Coordinator, 346 Thomas E. Jolly Drive, Monticello, MS 39654 Phone: 601-587-3010. Additional information may be found by contacting the Title IX Coordinator of the Office of Civil Rights of the United States Department of Education, Atlanta Office, 61 Forsyth Street SW Suite 19T40, Atlanta, GA 30303 Phone:(404)974-9450.

Other Prohibitions

- **Any item** brought to school that would be disruptive to the learning process or deemed unsafe by the School Administration is prohibited. (Examples: playing and/or trading cards, matches, large sums of money not designated for school activities, etc.)
- No items, including food items, can be brought to school to sell or exchange.
- No distribution of any personal correspondence (party invitations, flyers, etc.) without prior permission from school administration.
- Electronic listening devices (i.e. headphones, earbuds, etc.) are not to be seen nor heard.

Cellular Phones

(District Policy JCDAF)

- The School Board and Administration of Lawrence County realize that cell phones are a disruption and distraction for students during the school day; therefore, cellular phones are not to be seen nor heard except as stated here:
Because all students have access to school-issued devices, student cell phone usage is prohibited during instructional time. Cell phones must be silenced and put away as designated by the teacher during class time.
- At Lawrence County High School, students may use cell phones during breakfast and lunch, during class change, (if it does not impede the flow of traffic), and during any provided breaks. Student cell phone usage is dependent upon safe and considerate usage. This means there will be no bullying through text or social media, no inappropriate content, no recording, no air drops, no photos, and no videoing. Phone calls should not be made during the designated cell phone times, however, students may check messages. Electronic listening devices are prohibited unless used for instructional purposes
- Violation of Policy JCDAF will subject the student to discipline under any applicable provision of the Student Discipline section of the Parent/Student Handbook that is approved annually by the School Board.
- The student and his/her parents/guardians expressly assume any risk associated with students owning or possessing cellular phones.

Outside of Regular School Day Cell Phone and Electronic Device Usage

The use of cellular phones/devices outside the regular school day is permitted only to the extent and within the limitations allowed by the event or activity in which the student



is attending or participating. This includes but is not limited to extracurricular activity travel. The instructor, coach, sponsor, or administrator will determine the guidelines for cellular phone/device possession and usage during specific events or activities.



Student Dress Code

The LCSD strives to present a school climate that supports a professional and respectful learning environment. The personal appearance of all students should follow the guidelines of cleanliness, neatness, and appropriateness for school. Just as an adult is required to maintain a certain level of appearance at their place of employment, our students are required to follow dress code regulations during school hours.

Tops/ Shirts <ul style="list-style-type: none">• Short or Long sleeve polo, T shirt, or oxford shirt• All tops/shirts must be waist length or longer (NO crop tops)• No tight fitting or oversized shirts will be allowed• No sleeveless shirts or tank tops• No inappropriate, vulgar, racial, or gang related designs or logos
Bottoms/Pants <ul style="list-style-type: none">• Pants, shorts, skorts, skirts, or capris (no holes or rips above the knee)• Must be worn at natural waistline (no sagging)• No tight fitting or oversized bottoms• Shorts, skirts, skorts, jumpers, and dresses must be within 2 inches above the knee or longer
Sweatshirts, hoodies, or sweaters <ul style="list-style-type: none">• Must fit same guidelines as described in Tops/Shirts• Must be waist length or longer• NO hoods worn inside building
Jackets or Heavy Coats <ul style="list-style-type: none">• No dusters/long/trench type coats• School sponsored letter jackets are allowed• Must be waist length or longer
Shoes <ul style="list-style-type: none">• Low heels• Laced, tied, fastened appropriately• No platforms, flip flops, house slippers, shoe skates, cleated shoes, croc styleshoes, or sliders• All shoes must have closed heel or properly secured strap
Accessories <ul style="list-style-type: none">• No bandanas• No blankets• No sunglasses, hats, caps, or other headgear (example: head wraps, wavecaps, picks, etc.) worn indoors• Belts, if worn, shall be buckled. No over-sized belt buckles or studded belts may be worn.• Students in grades 5-12 must have clear or see through (mesh or clear plastic) backpacks/book sacks.• Tattoos or other body markings deemed inappropriate, vulgar, or gang related must be covered at all times

Note: It is virtually impossible to write a regulation which will adequately cover every detail of appropriate dress. Therefore, it is necessary for the administrator of each school to make judgements as to whether a student is properly dressed. In order to focus on educational pursuits, the LCSD will attempt to eliminate as much confusion as possible. Violations of the Student Dress Code will result in Class I Disciplinary Action.



Section VII. Parental Notifications

Notification of Rights under FERPA (Family Educational Rights and Privacy Act) for Elementary and Secondary Schools

(District Policy JRAB)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student ("eligible student"). The FERPA statute is found at 20 U.S.C. § 1232g and the FERPA regulations are found at 34 CFR Part 99. "Education records" are records that are directly related to a student and that are maintained by an educational agency or institution or a party acting for or on behalf of the agency or institution. These records include but are not limited to grades, transcripts, class lists, student course schedules, health records (at the K-12 level), student financial information (at the postsecondary level), and student discipline files. The information may be recorded in any way, including, but not limited to, handwriting, print, computer media, videotape, audiotape, film, microfilm, microfiche, and e-mail. Source: 34 CFR § 99.2

Notice of rights under FERPA:

1. The right of a student's parent or eligible student to inspect and review the student's education records;
2. The intent of the school district is to limit the disclosure of information contained in a student's education records except: (1) by the prior written consent of the student's parent or the eligible student, (2) as directory information, or, (3) under certain limited circumstances, as permitted by the FERPA;
3. The right of a student's parent or an eligible student to seek to correct parts of the student's education records which he or she believes to be inaccurate, misleading, or in violation of student rights (this right includes the right to a hearing to present evidence that the record should be changed if the district decides not to alter it according to the parent's or eligible student's request and the right to insert in the student's permanent records an explanatory statement giving reasons for disagreeing with the decision);
4. The right of any person to file a complaint with the Department of Education if the school district violates the FERPA; and
5. The procedure that a student's parent or an eligible student should follow to obtain copies of this policy and the locations where copies may be obtained.

Directory Information/Disclosure of Student Information

(District Policies JRA)

The Lawrence County School District will not, except for directory information, disclose personally identifiable information or the education records of a student without prior written consent from the parent or eligible student. The district will also comply with any



HIPAA (Health Insurance Portability and Accountability Act of 1996) regulations that apply to student health information which is not covered by FERPA.

The district/schools may use/publish student information such as honor rolls, student work, school annuals, athletic rosters, class rolls, audio-visual and photographic representations, and school-sponsored club and activity rosters. Federal law requires each district/high school, upon request of a military recruiter or an institution of higher education, access to names, addresses, and telephone numbers of high school students.

Parents who wish to have their child/children excluded from this practice of directory information disclosure must indicate this on the student enrollment form.

Annual Asbestos Notification

(District Policy EM)

As part of an annual asbestos notification, we are informing all persons of their option to review the asbestos management plan which will include documentation of any changes of asbestos containing material in the schools. To provide continuing management of the asbestos in our schools, all Asbestos Containing Materials (ACM) are inspected every six months by an engineering firm from Jackson, MS. Any changes in ACM are being recorded in a surveillance report as part of the management plan.

A copy of the surveillance and re-inspection reports, along with a copy of the management plan for the district is maintained in the Superintendent of Education's office located at 346 Thomas E. Jolly Drive, Monticello, Mississippi. Any interested party should feel free to review these reports.

Wellness Policy

(District Policy JG)

The Lawrence County School District is committed to safe and healthy schools. A copy of each school's Wellness Policy is on file for review in every school office and at the district office in accordance with District Policy JG.

Students with Disabilities Special Education Programs

(District Policies IDDF, IDDGA, IDDHCA, IDDHE, IEB, and IFB)

The Lawrence County School District participates in a statewide effort to identify, locate, and evaluate children birth through twenty years of age who reside in the Lawrence County School District and who are suspected of having a disability. Early identification of children in need of special education experiences is very important. Family members, physicians, educators, or other individuals with knowledge of the child may make referrals of in-school and out-of-school children. Representatives of various agencies such as the Health Department, Mental Health, HeadStart, and day care centers may also refer children. If you know of any children who may have a disability, please contact the Child-Find Coordinator of the Lawrence County School District by calling (601) 587-3010.

The 13 disability categories in Mississippi include the following:

Autism	Developmental Delay
Intellectual Disability	Emotional Disability



Deaf/Blind
Orthopedic Impairment
ImpairmentMultiple Disability
Specific Learning Disability
Visual Impairment

Hearing Impairment
Language/Speech
Other Health Impairment
Traumatic Brain Injury

The Lawrence County School District has special education programs that provide services to students who have been determined to have one or more of these disabilities and qualify for those services. Information gathered from contacts with parents and agencies helps the school district determine present and future program needs so that a free appropriate public education can be provided.

Section 504—Americans with Disabilities Act

(District Policies IDDH, IDDHA, and IDHDB)

The Lawrence County School District will not discriminate on the basis of disability in admission or access to, or treatment or employment in, its programs and activities to the extent provided by law. Questions, complaints, or requests for additional information regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator, Ms. LaKesia Bryant, at the District Office, 346 Thomas E. Jolly Drive, Monticello, Mississippi 39654. Phone: 601-587-3010

GATE: Gifted and Talented Education Program

(District Policy IDE)

The District provides programming for students who meet the criteria for intellectually gifted in second through sixth grade. A student may be referred by a parent, teacher, counselor, administrator, peer, self, or anyone else having reason to believe the student might be intellectually gifted. Contact the school office for further information.

Every Student Succeeds Act (ESSA)

(District Policies IDDA, LA-Parent Engagement, GABE-Comparability)

The federal “Every Student Succeeds Act” (ESSA) was signed into law in December 2015, the latest version of the nation’s main K-12 law that has a longstanding commitment to equal opportunity for all students. Mississippi’s plan for ESSA is called *Mississippi Succeeds* which builds upon the Mississippi State Board of Education’s Strategic Plan.

Lawrence County School District is deeply committed to improving opportunities and outcomes for every student and ESSA provides an opportunity to help achieve this vision.

1. Students must be assessed in reading/language arts and math in grades 3-8, as well as at least once during the 9-12 grade spans. Students must be assessed in science only one time in each grade span (3-5, 6-9, and 10-12). Assessments must be aligned with state standards and provide information on whether a student is performing at grade level. Parents may request



- information regarding student participation in required assessments.
2. Annual District and School Report Cards that include Accreditation and Accountability information will be available on the district website and upon request. Student data must be disaggregated by subgroups.
 3. Each school in the LCSD receives Title I funds and thus operates School-Wide Programs that include these components: comprehensive needs assessment, school-wide reform strategies, instruction by highly effective teachers, high- quality and ongoing professional development, strategies to attract highly effective teachers to high-need schools, strategies to increase parental engagement, opportunities for parents to participate, as appropriate, in decisions relating to the education of their children, plans for assisting children in transition from program to program or grade to grade, measures to include teachers in the decisions regarding the use of academic assessments, effective and timely additional assistance, coordination and integration of federal, state, and local services and programs.
 4. Parents may request information regarding the professional qualifications of the student's classroom teachers and/or paraprofessionals.
 5. Each school must monitor student progress in meeting state academic standards by developing and implementing a well-rounded program of instruction, identifying students who may be at risk for academic failure, providing additional assistance to struggling students, and identifying and implementing strategies to strengthen academic programs and improve school conditions for student learning.

Limited English Proficiency Instruction

(District Policy IK)

Students with limited English proficiency (EL) shall be provided equal opportunities to participate in the educational programs operated by the district, as required by federal, state and local policy. This also applies to any student regardless of immigrant status. The district shall provide an ongoing program to locate, identify, and assist eligible students with limited English proficiency. A copy of Lawrence County School District's EL Policy and Plan can be requested from the Office of Federal Programs at 346 Thomas E. Jolly Drive, Monticello, Mississippi 39654.

Education for Homeless Students and Unaccompanied Youth

(District Policies JBC and JQN)

Homeless students in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held. The McKinney-Vento Homeless Education Assistance Act ensures that homeless students and unaccompanied youth have full and equal access to an appropriate public education and that they experience success in school. When a child is determined to be homeless as defined by the McKinney-Vento Act, Lawrence County School District (LCSD) shall consider and take enrollment action that is in the best interest of the child. LCSD will also follow the requirements of the McKinney-Vento Homeless Assistance Act and the School Board Approved Policy and Procedures for Enrolling



Homeless Students/Unaccompanied Youth. If you have questions regarding this policy and procedures, contact the district's homeless education liaison, Ms. Christy Alexander at (601) 587-2506.

Foster Care

The Foster Care Point of Contact (Ms. Christy Alexander) for the Lawrence County School District can be reached at Lawrence County School District Administrative Offices, 346 Thomas E. Jolly Drive, Monticello, MS 39654, or (601) 587-2506.

Fee Policy

(District Policy JS and IJ)

Fees may be charged for the following:

- A. Supplemental instructional materials and supplies, excluding textbooks;
- B. Other fees designated by the Superintendent of Education as fees related to a valid curriculum educational objective, including transportation; and
- C. Extracurricular activities and any other educational activities, such as band trips and athletic events.
- D. District Issued Devices—Actual repair costs vary based on the extent of the damage. Refer to the Lawrence County School District Technology Handbook.

Following are average repair costs:

- Display Assembly (parts & labor) \$350.00
- Keyboard Assembly (parts & labor) \$110.00
- Bottom Cover Assembly (parts & labor) \$100.00
- Total Unit Replacement \$800.00

Students may qualify for a fee waiver for fees authorized to be charged under sections (A) and (B) of the Fee Policy referenced above.

Textbooks

(District Policy ICFA)

The Lawrence County School District provides textbooks free of charge to students. It is the duty of each student to care for the textbooks to the best of his/her ability.

Students who lose or damage textbooks are required to pay for them. Students should take pride in the upkeep of their textbooks. Teachers are instructed to assess fines for amounts up to the current value of a book when it is obvious that the student has damaged or defaced the book.

LCSD Textbook Fines and Damage Replacement Scale

Damage	Fine
Writing/drawing/scribbling in the book	\$1.00 per page not to exceed cost of the book
Excess wear/damage but still usable	10% of cost of the book
Cover of book damaged	25% of cost of the book



Spine damaged	25% of cost of the book
Water damaged but still usable	25% of cost of the book
Water damaged but not usable	Cost of the book
Pages missing not usable	Cost of the book
Obscene writing/drawing on or in book	Cost of the book
Non-returned book/lost book	Cost of the book

Source: MS Code 37-7-301 (ff)

Internet Acceptable Use Policy for Lawrence County School District

(District Policies IJ and IJB)

The Lawrence County School District is pleased to offer to its students, faculty, and staff access to technology related resources in accordance with the terms of this policy. Technology will help propel our schools through the communication age by allowing students and staff to access and to use resources from distant computers, communicate and collaborate with other individuals and groups, and significantly expand their available information base. The District encourages the responsible use of computers and computer networks which include internet usage, email, web applications and other electronic resources in support of the mission and goals of the District.

Overview

Internet access is made available to our District through E-Rate funding and provided by an E-Rate approved vendor. In addition, the smooth operation of the network relies upon the proper conduct of the users who must adhere to strict guidelines. The District complies with the regulations of the Children's Internet Protection Act (CIPA) by filtering all web-based traffic. CIPA requires that schools receiving certain federal funds, including E-Rate discounts and Title III of the Elementary and Secondary Education Act, put into place internet safety policies. These internet safety policies must include a technology protection measure for blocking access to "visual depictions" of obscene material, child pornography and material that is "harmful to minors" when minors are accessing the internet. CIPA also requires that the Lawrence County School District provides monitoring and filtering of all online activities of minors using District provided devices. Additionally, the policy must address the following:

1. Access by minors to inappropriate material on the internet.
2. The safety and security of minors when using electronic mail, chat rooms and other forms of direct electronic communication.
3. Unauthorized access, including so-called "hacking", and other unlawful activities by minors online.
4. Unauthorized disclosure, use, and dissemination of personal information regarding minors.
5. Measures designed to restrict minors' access to materials harmful to minors.
6. Student's safety while utilizing internet resources.



7. The education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms.
8. Cyber bullying awareness and response.

These guidelines are provided so that you are aware of the responsibilities you are about to assume. In general, this requires efficient, ethical, and legal utilization of network resources. If a Lawrence County School District user violates any of these provisions, his or her account will be terminated, and future access could possibly be denied. Illegal activity on this network or use of District provided devices will be reported to the appropriate authorities. No signature is required to make this AUP binding. The use of the Lawrence County School District's technology resources denotes the user's agreement of responsibility. Users will be informed of this Acceptable Use Policy by means of publications (handbooks), orally for staff/teachers and distribution as needed.

Lawrence County Schools Internet Terms and Conditions of Use Personal Safety

1. User will not disclose, use, disseminate or divulge personal and/or private information about himself/herself, minors, or any other person including personal identification information such as, but not limited to, MSIS ID numbers, social security numbers, birthday, telephone numbers, addresses, etc.
2. User will immediately report to Lawrence County School District authorities any attempt by other internet users to engage in inappropriate use of the internet.
3. User accounts are to be used only by the authorized owner of the account for the authorized purpose. Never share your login information.

Illegal Activity

1. User agrees not to access, transmit, or retransmit any material in furtherance of any illegal act or conspiracy to commit any illegal act in violation of United States, Mississippi, local government, or Lawrence County School District policies or regulations.
2. User shall not access, transmit, or retransmit copyrighted materials (including plagiarism), threatening, harassing or obscene material, pornographic material or material protected by trade secret and/or any other material that is inappropriate to minors.
3. User shall not access, transmit or retransmit any material that promotes violence or the destruction of persons or property by devices including, but not limited to, the use of firearms, explosions, fireworks, smoke bombs, incendiary devices, or other similar materials.
4. User shall not use the network for any illegal activity including, but not limited to, unauthorized access including hacking, spamming, and phishing.
5. User shall not access, transmit, or retransmit language that may be considered offensive, defamatory, or abusive.
6. User shall not access, transmit or retransmit information that could cause danger or disruption or engage in personal attacks, including prejudicial or discriminatory attacks or harassment.



7. The unauthorized installation of any software, including shareware and freeware for use on any Lawrence County School District computer is prohibited.
8. Use of district technology resources for commercial or for-profit purposes, product advertisement, or political lobbying is prohibited.

System Resource Limits

1. User shall only use the Lawrence County School District's network and devices for educational and career development activities and limited, high quality self-discovery activities that is approved by an administrator.
2. User agrees not to download large files (more than 100 MB) unless it is necessary. If it is necessary to do so, the user agrees to obtain permission from the Technology Director.
3. User agrees not to post chain letters or engage in "spamming" (that is, sending an annoying or unnecessary message to a large number of people).
4. User agrees to immediately notify his/her school administrator should they access inappropriate information. This will assist in protecting the user against a claim of intentional violation of this policy.

User Rights

1. The internet is considered a limited forum, similar to a school newspaper, and therefore the Lawrence County Schools may restrict user's right to free speech for valid educational reasons. However, the schools will not restrict user's right to free speech on the basis of disagreement with the opinions expressed by the user.
2. User shall have the responsibility to use computer resources for academic purposes only. Therefore, as mandated by CIPA, filtering will be utilized on all District computers accessing the internet. The only exception will be for academic research by a staff member with the approval of the school administration.
3. User should not expect files stored on school computers or school managed cloud services to remain private. Authorized staff can and will periodically inspect folders on school computers and school provided cloud-based services. Routine review and maintenance of the system may indicate that a user has violated this policy, school codes, municipal law, state law or federal law. Parents of minor users shall have the right to inspect the contents of their minor's files.
4. The Lawrence County School District will fully cooperate with local, state, or federal officials in any investigation related to illegal activities conducted through the user's Active Directory and/or Azure or Microsoft 365 account or any other account provided by LCSD.

Consequences for Failure to Follow Terms and Conditions of Internet Use Policy

Any user who fails to follow the above guidelines and policies will face consequences, which may include paying for damages, denial of access to technology, suspension, dismissal, or other remedies applicable under Lawrence County School



District disciplinary policy, and state or federal law. At the discretion of the Lawrence County School District, law enforcement authorities may be involved and any violations of state and/or federal law may result in criminal or civil prosecution. When using the School District's devices and network, it may seem as though these policies could easily be broken, and the user would not get caught. This is not true. Electronic footprints are left each time a device or the network is used, and the potential for apprehension always exists.